Highlander Union Governing Board Meeting
Thursday, May 12, 2016
9am – 10am
HUB 367

I. Call to Order
II. Approval of Minutes
III. Approval of Agenda
IV. Public Forum
V. Chair’s Report
VI. Vice Chancellor Sandoval
VII. HUB Report – Todd Wingate
VIII. Food Service Report
IX. Subcommittee Reports

Finance Committee:
    Preston Williams, Michael Ervin, Shafi Karim, Kristina David

X. New Business

A. Undergraduate Admissions is requesting an exception to reserve the entire HUB for the attached list of events. (See handout) These are our most important recruitment and admitted student yield events.

B. The Alumni Center would like to request special approval for the UCR Parents Association 2016-17 quarterly meetings. We are preparing our print materials for Highlander Summer Orientations and families of incoming students and will be distributing the information beginning in June. The date requests are for HUB 302 from 8:00 a.m. to 12:00 p.m.
   - Saturday, November 19, 2016
     (this date may already be reserved by Kristin Seiler)
   - Saturday, February 25, 2017
   - Saturday, May 20, 2017

C. The Alumni Center, in conjunction with the Women’s Resource Center, would like to request early booking for the second annual Women’s Professional Conference at UCR on Saturday, March 11 and Saturday, February 25, 2017.
Roughly 7am-5pm in HUB 302, HUB 355, 379, 367, 260, 269, 265, 268, and HUB 3rd floor lobby for check-in and alumni Association tabling. This is a conference that will be serving young alumni who may have just graduated or who have been out of undergrad for a number of years as well as current students, faculty and staff. Hopefully the outcomes will include many UCR Alumni networking and continuing to learn about issues facing women in the workplace. The hope is to have this continue as an annual signature alumni event.

D. The Alumni Center is requesting advance booking and a request for a reduction in the fees associated with room rental for Grad Fair in 2017 in HUB 302 and 355. Grad Fair is a graduating student milestone that offers students the ability to purchase commencement needs including: cap and gowns, rings, diploma frames and Alumni Association membership. Students also pick up their commencement tickets and have the opportunity to take portrait photos. Attendance at Grad Fair will be free for all students and parents.

E. The Office of Development is requesting early booking in the HUB 302 North on May 20, 2017 for the Donors & Scholars luncheon.

F. Circle K International, a UCR student organization, is requesting early booking in HUB 302 for Sunday, January 15, 2017 from 4:30pm-10:00pm for the annual Kids Rock Benefit Concert to raise funds for a focused non-profit. Next year K-Rock is supporting the Pediatric Trauma Program to raise at least $4,000 in profit to support the program.

G. Highlander Orientation would like to request the following HUB rooms and lawn areas for Orientation Leader Training and for the 2017 Highlander Orientation 2-day sessions for Students and Families. The dates may still be subject to change as we need to get confirmation with the colleges.

   Orientation Leader Spring Training- 355 (preferred) for each Thursday in Spring quarter from 4:30pm-8:30pm (April 6, 13, 20, 27, May 4, 11, 18, 25, June 1, 8). We’ll have upwards of 70 staff.

   Orientation Leader June Training- HUB 302 N and S. June 26 -30, July 1, 5pm-7pm.

   Highlander Orientation session dates:

   Hold all HUB rooms for all dates:
   2. Hold Pierce, Rivera and HUB lawns, and Bell Tower for July 10, 13, 17, 20, 25, 28, 31 and August 3, 7, 10, 14, 17, 21

   Transfer Orientation
1. OL Transfer Orientation Training – HUB 355 (preferred) 8am-5pm.
2. Hold all HUB rooms for all dates: August 28 – September 1
3. Hold HUB Plaza and HUB Lawns: August 28 – September 1

H. Student Life is requesting early bookings for their 2016-2017 events:
(See handout for full details on each event)

**Fall 2016**
- Tartan Soul Kick Off
  September 27th, 2016 11:30 am to 1:30 pm at the Bell Tower and HUB Lawns
- Fall Involvement Fair and Nooner
  September 28th, 2016 11 am to 2 pm at the Bell Tower and HUB Lawns

**Spring 2017**
- Spring Involvement Fair and Nooner
  April 5th, 2017 11 am to 2 pm at the Bell Tower and HUB Lawns
- Student Organization Showcase
  April 26th, 2017 5pm to 8 pm at HUB Lower Plaza or Bell Tower
- Student Organization Celebration and Awards
  June 6th, 2017 6 pm to 8pm in HUB 302

**Fall 2017**
- Student Organization Retreats and Peer Mentor Training
  September 25th – 27th, 2017 8:30 am to 6 pm HUB 302 and all conference rooms
- Tartan Soul Kick Off
  October 3rd, 2017 11:30 am to 1:30 pm at the Bell Tower and HUB Lawns
- Fall Involvement Fair and Nooner
  October 4th, 2017 11 am to 2 pm at the Bell Tower and HUB Lawn

I. Student Life would like to request early booking for the following events:

1. Name: Fall Good Neighbor Forum
   Date: Monday, September 19, 2016
   Time: 6:00pm-9:00pm
   Room: HUB 302 or HUB 355
2. Name: Fall New Member Summit
   Date: Tuesday, October 19, 2016
   Time: 6:00pm-10:00pm
   Room: HUB 302
3. Name: Winter New Member Summit
   Date: Tuesday, January 31, 2017
   Time: 6:00pm-10:00pm
   Room: HUB 302 South or North
4. Name: FSIC Presidents’ Summit
   Date: Tuesday, April 18, 2017
   Time: 6:00pm-10:00pm
   Room: HUB 355
5. Name: Spring New Member Summit  
   Date: Tuesday, April 25, 2017  
   Time: 6:00pm-10:00pm  
   Room: HUB 302 South or North  

6. Name: FSIC Pillars Week Speaker  
   Date: Tuesday, May 23, 2017  
   Time: 5:00pm-10:00pm  
   Room: HUB 302  

7. Name: FSIC Pillars Week Service Event  
   Date: Wednesday, May 24, 2017  
   Time: 9:00am-4:00pm  
   Room: HUB 302  

8. Name: FSIC Pillars Week Banquet  
   Date: Thursday, May 25, 2017  
   Time: 3:00pm-10:00pm  
   Room: HUB 302  

XI. Old Business  

Tabled from April 21, 2016 New Business:  
(See handout: Event Scheduling Summary for Winter/Spring approved events)  

A. Chicano Student Programs would like to request an exception to reserve the  
   following spaces in advance:  
   1. 45th Annual Community College Day  
      Friday, February 24, 2017  
      HUB 302 8am-2pm; all of 2nd and 3rd floor HUB Rooms 8am-2pm  
   2. 20th Annual Radio Aztlan Music Festival (outdoor concert & car show)  
      Saturday, April 15, 2017  
      6 HUB rooms for the artist’s green rooms, 6am-10pm  
   3. 28th Annual Chicano/Latino Youth Conference  
      Saturday, April 29, 2017  
      HUB 355, 269, 260, 265 from 8am-3:30pm  

F. The LGBT Resource Center has several events that would require us to  
   secure a date and room location now in order to properly plan ahead. Below  
   is a summary. I’d like to request the HUB board approve these advance  
   reservations:  
   1. Queer Latinx Conference  
      Co-event with student organization La Familia de UCR and with CSP  
      FEB 3-4, 2017  
      Room requests:  
      Friday – HUB 302, 3pm-10pm + 3rd Level Lobby  
      Saturday – all HUB rooms, 8am-8pm + 3rd Level Lobby  
      Purpose: "To create a conference for queer brown people to share space  
      and discuss issues of our community.”  
   2. 3rd Asterisk Trans* Conference
Co-event with student organization Asterisk of UCR  
February 24-25, 2017  
Friday – HUB 302, 3pm-10pm + 3rd Level Lobby  
Saturday – all HUB rooms, 8am-8pm + 3rd Level Lobby  
Purpose: "To build community for trans* people and allies, to address trans* health and well-being, and to provide education and resources for trans* youth advocates."  

3. Lambda Celebration 2017  
June 6, 2017  
HUB 355, 5pm-8:30pm  
Purpose: "To recognize the accomplishments of UCR students, including presentation of the Lambda Awards, announcing the LGBTQIA Student Leadership Scholarship, presenting certificates to students graduating with a Queer Studies Minor, and honoring graduating students with rainbow tassels."  

G. The Student Alumni Association would like to request a waiver for an advanced booking for March 4, 2017 and April 29, 2017 in order to host two of its annual Career Conferences in HUB 302 North and South, HUB 355, 367, and 379 from 7:30 a.m. to 3:30 p.m. This nationally-recognized conference provides an opportunity for students considering a career in Medicine to hear from alumni professionals already working in the field. Alumni participants will be assigned to panels depending on their field of expertise. The event also includes a networking luncheon and keynote speakers. This conference series has won two national awards from the Council for Advancement and Support of Education (CASE) for programming excellence.  

H. Announcements  

I. Adjourn