Highlander Union Governing Board Meeting

Wednesday, March 22, 2017
10:00am – 11:00am
HUB 355
Minutes Composed by Kathryn Yip

I. Call to Order

• Called by Kristina David at 10:08am
• Present -
  A. Kristina David, Chair
  B. Nichole Ginnan, Vice Chair
  C. Kathryn Yip, Secretary
  D. Kevin Tseng
  E. Lewis Luartz
  F. Dalshawn Bolson II
  G. Esmeralda Mancia
  H. Brendan O’Brian
• Absent -
  I. Mark Brown
  J. Shafi Karim
• Guest -
  K. Teresa Garcia

II. Approval of Minutes

• Lewis Luartz motioned to approved February’s Minutes; Seconded by Kristina David
• Vote: 8-0-0

III. Approval of Agenda

• Nichole Ginnan motioned to approve today’s agenda; Seconded by Esmeralda Mancia
• Vote: 8-0-0
IV. Public Forum

- N/A

V. Chair’s Report: Kristina David

a. Sub-Committee Meeting Attendance

- Please attend meetings
- Finance Committee: Went over Budget for next year
- Bylaw Committee: Is still ongoing

b. Set Up April Meeting

- Look out for Doodle Poll for April Meeting Dates
- In the next few meetings, Food Services will be giving their report

VI. Food Service Report

- N/A

VII. HUB Report - Brendan O'Brian

A. HUB Budget Presentation

- For the accurate numbers and information regarding the budget please contact HUB Director Brendan O'Brian

- New Initiative: Hiring Student Managers

  - HUB can be open at longer hours and weekends
  - Nichole: What are the requirements for the student workers? —> Resident Assistants, Orientation Leaders, Responsible Students
  - Alex: Who would the student managers report to? —> Report to Brendan
  - Alex: If the HUB is open longer so would the HUB Dinning would be open too? —> Yes if necessary
  - Kathryn: How many students are you looking to hire? —> 5-7 Students
  - Brendan: Spring Quarter 2017 Applications are opened, End of Spring 2017 will hire students, One week before the start of school of Fall 2017 the students will have a training.

- Digital Sinage

  - Finalized Cost Report in April
• New Programming for Off Campus/Commuter Students
  • Town Hall Meetings, etc
  • Esmeralda: Anything for Transfer Students? —> Since Transfer Students already have ASUCR and other programs designed for them.
• Card Access
  • For Graduate Student Lounge and Exterior Conference Rooms
• June: Redo Budget Line
  • Lewis Laurtz motioned to approve the Budget of the 2016-2017 year
  • Vote: 8-0-0

VIII. Subcommittee Reports
  a. Finance Committee: Meeting was on March 13, 2017
  b. By-law Committee: Meeting was on February 13, 2017

IX. New Business
  a. Fee Waivers for line item E and G were approved
  b. Kevin motioned to approve line items A-H under new business, Seconded by Nichole Ginnan.
  c. Vote: 8-0-0

X. Old Business
  • N/A

XI. Announcements
  • N/A

XII. Adjourn
  • Kristina motioned to adjourn the meeting, Seconded by Lewis.
  • Vote: 8-0-0
  • Meeting was adjourned at 10:38am