

**Highlander Union Governing Board  
Meeting Minutes  
Tuesday, March 8, 2016  
1:30pm - 2:30pm  
HUB 268**

**I. Call to Order**

Meeting called to order at 1:49pm by Preston Williams.

**II. Roll Call**

Members Present:

Absent:

Guests:

Preston Williams, Chair  
Esmeralda Mancía  
Richard Le  
Alex Ruiz  
Michael Ervin  
Kristina David  
Nichole Ginnan  
Todd Wingate

Fernando Echeverría  
Shafi Karim  
Mark Brown

Duane Gornicki  
Ashley Harano  
Ryker Thompson  
Lena Oyler  
Evelyn Ault

**III. Approval of Minutes**

Motion to approve February 11, 2016 meeting minutes by Michael Ervin, second by Nichole Ginnan.

Vote:   7   In Favor   0   Opposed   0   Abstain

**IV. Approval of Agenda**

Amend Agenda; Move Agenda item X, Finance Committee and Agenda item XI, New Business to be before item IV, Public Forum.

Motion to approve March 8, 2016 agenda as amended by Michael Ervin, second by Kristina David.

Vote:   7   In Favor   0   Opposed   0   Abstain

**V. Subcommittee Reports**

Finance Committee: Preston Williams, Michael Ervin, Shafi Karim, Kristina David

Todd Wingate: We met with the Finance Committee, we are proposing a budget this year of \$8,100,664. Also keep in mind what is not showing in the reserves is a \$2,053,814 increase which was the HUB settlement for the construction lawsuit that we settled this year. We're projecting our reserve at the end of this year will be \$7,204,183. The last thing is the budget for Heat, it isn't separate, it is incorporated in the main budget, we just show it separately so you can see where the costs are.

Preston Williams: Are there any questions? Do we have a motion to approve the budget?

Motion to approve 2015-2016 Highlander Union Building budget by Kristina David, second by Michael Ervin.

Vote:   7   In Favor   0   Opposed   0   Abstain

**VI. New Business**

A. International Student Resource Center would like to request priority scheduling in mid-September in HUB 302 and in 3 to 6 other rooms on the 2nd and 3rd floors for break-out sessions for their International Student Orientation, a federally mandated program that

takes place every September, generally the week or two before instruction begins. They can provide firm dates by the end of the winter quarter. They have dates now for F2016. Dates of orientations vary by week each year depending on several factors including, but not limited to: negotiating an early move-in date with Housing; confirming the start date for health insurance; scheduling AWPE and MAE exams for incoming freshmen; the SPEAK Test dates for graduate students; the Labor Day holiday; obtaining commitments from college advisors; etc.

- B. Botanic Gardens, Environmental Sciences, Earth Sciences, Student Affairs Administrative Unit would like to reserve the HUB rooms below for the MCP (Multiple Comparison Procedures) 2017 International Conference organized by UCR Statistics professor Xiping Cui:
- HUB 302 South 6pm-8pm Reception 6/20/17; 8am-5pm Keynote speaker & workshop 6/21/17; 7pm-10pm Banquet 6/22/17
  - HUB 355 8am-5pm workshop 6/20/17; 8am-5pm 6/22/17; 8am-5pm 6/23/17
  - HUB 367 8am-5pm workshop each of four days 6/20/17, 6/21/17, 6/22/17, 6/23/17
  - HUB 379 8am-5pm workshop each of four days 6/20/17, 6/21/17, 6/22/17, 6/23/17
- C. The UCR Alumni Association is requesting advanced booking on Monday, July 25, 2016 in HUB 302 from 7:00am - 5pm; HUB 355 for food/lunch room; HUB 3rd floor lobby for check-in and Alumni Association tabling. The Alumni Association in conjunction with the company Targeted Job Fair will host employers who are looking to hire Alumni from UCR and other local colleges, serving young alumni who may have just graduated or who have been out of undergrad for a number of years. Hopefully the outcomes will include many UCR Alumni receiving full time employment. This is also a revenue generator for the Alumni Association by bringing in employers who will gain exposure to UCR's campus and alumni population. The hope is to have this become an annual event for our alumni.
- D. Department of Chemistry is requesting an advanced booking in HUB 302 and all of the smaller meeting rooms in the HUB for the entire day on Nov. 12, 2016 (7am-6pm) to host the annual SCCUR (Southern California Conference for Undergraduate Research) symposium. Undergraduate students from all of Southern California will be in attendance to present their undergraduate research. We expect to have 1,000-1,500 students in attendance.

In addition I would like to request the normal reservation fees be waived for this event. Half of the net proceeds from the conference will be used to fund a number of undergraduate research fellowships here at UCR, and the other half of the proceeds will be used by our board to support future undergraduate research conferences as well as other support for undergraduate research in Southern California. By waiving the room reservation fees you would be freeing up more money to support these programs, including research support for UCR undergraduates.

- E. NASP would like to reserve the HUB, HUB Plaza and Bell Tower Lawns for College Exploration day on either January 21, 2017 or January 28, 2017 from 8am-5pm. This conference is designed to bring together American Indian students in middle school and high school, along with their parents, to provide them with an awareness of higher educational opportunities. The College Exploration Day enhances the opportunity for local universities and colleges to unite and work towards a better future for American Indians as a whole. We will be offering a FAFSA workshop for high school students.
- F. Student Life would like to request early reservation rights for the Winter 2017 Inspiring R'Leaders Conference on the following dates: January 27, 2017 in HUB 355 from 5pm to 9pm; January 28, 2017 in HUB 302 from 8am to 6pm for the keynote speaker and

activities and HUB 355, 379, 376, 269, 268, 265 and 260 from 9am to 6pm for breakout sessions.

The purpose of this Leadership Conference is to provide training and assessment for our student leaders across campus. This conference will be open to all students on campus. The idea of this conference was pitched to our office from The Student Life Advisory board as something to offer in the Winter quarter since Homecoming has moved to Fall and Heat has moved to later in the quarter.

Motion to approve New Business item(s) A through F by Michael Ervin, second by Nichole Ginnan.

Vote:   7   In Favor   0   Opposed   0   Abstain

#### **VII. HUB Report - Todd Wingate**

Todd Wingate: The Solar tables are in, the expanded shades are in. We would like to add 5 more for a cost of \$90K and take out more trees to make that whole space a laptop garden space. We'll remove the pear trees and put in citrus trees.

Motion to approve \$90,000 for purchase of 5 additional solar tables by Nichole Ginnan, second by Michael Ervin.

Vote:   7   In Favor   0   Opposed   0   Abstain

#### **VIII. Public Forum**

None

#### **IX. ASUCR R'Pantry Food Initiative**

ASUCR President, Ashley Harano: Requesting that R'Pantry be moved from The Bear's Den to the space that Susan Allen-Ortega will be vacating and recommend moving Susan Allen-Ortega's replacement to Hinderaker where other administrators are because the HUB is student space. We are asking for opinions and recommendations, not a vote. The R'Pantry wants to grow and accommodate refrigerators for fresh food.

Todd Wingate: VC Sandoval has asked for a space study to be conducted in the HUB, Costo Hall and Student Special Services which has just begun with the consultant and Capital Planning. There might be a better location for the R'Pantry than the second floor but it is on the survey.

Ashley Harano: I would like the reassurance that an administrator's position would not be housed in that space.

Michael Ervin: Will GSA and ASUCR be included in consultation with that space analysis?

Todd Wingate: Yes, and the HUG Board.

Kristina David: Is there room in Hinderaker for additional offices?

Ashley Harano: Laurie Sinclair said there is room on the 3<sup>rd</sup> floor due to other offices shifting around and I think it could work out, but regardless of where the administrator moves it shouldn't be in the HUB.

Michael Ervin: Have you talked to the R'Pantry coordinator about this idea?

Ashley Harano: No.

Alex Ruiz: I am not familiar with R'Pantry, what is the long term plan for it? Is that information available?

Ashley Harano: Having it in the Bear's Den was temporary, not feasible to stay in that location next year.

Michael Ervin: The long term plan is to address a directive that came from Janet Napolitano on UC adequately addressing food insecurities on UC campuses. Bring a campaign to raise awareness, provide healthier more sustainable options, and give them a way to balance out their food budget. The long term plan is for it to be institutionalized within UC.

Todd Wingate: Is the R'Pantry open all the time? Is a box put together for each student?

Michael Ervin: There are operating hours during the week, a full-time coordinator and hours by appointment. There is a point system; they can take as much as 10 points worth of items for example.

**X. Chair's Report**

Nothing to report.

**XI. Food Service Report**

Duane Gornicki: Concern about the additional 9 solar tables in that location in regards to available space during the food truck festival. It will take out the space where people will congregate during the festival.

Michael Ervin: Will there be a map where the tables will be placed?

Todd Wingate: Not yet, this is part of the Upper Mall revitalization anyway, we will look at all the issues.

**XII. Old Business**

None

**XIII. Announcements**

Preston Williams: I saw there were things happening at ASUCR regarding Heat. We don't have quorum to vote on anything but do we want to talk about it today?

Michael Ervin: Shafi Karim should speak on this; there is a proposed change to the HUB referendum. He is working with UCOP, VC Sandoval and Chancellor Wilcox.

Preston Williams: I would make sure that since the fee is from GSA and Undergrad that I don't know if it can just be on the Undergraduate ballot, it would have to be all students or individually. I would talk to Luis if that is something that will go forward. I don't know if it would be a valid if just the Undergraduate students voted.

Michael Ervin: I will relay that to Shafi.

**XIV. Adjournment**

Motion to adjourn at 2:10pm by Preston Williams.