

Highlander Union Governing Board Meeting
Friday, May 14th, 2021
12:00PM-1:00PM
Via Zoom

I. Call to Order at 12:06pm

II. Roll Call

A. Members Present

1. Tommaso Menara
2. Alyssa Marchan
3. Natalie Campos
4. Judit Palencia Gutierrez
5. Nelson Aguiar
6. Jeffrey Tran
7. Nushera Khan
8. Luis Huerta
9. Adam Gutierrez
10. Mark Hanin
11. Brendan O'Brien

B. Members Absent

- a. N/A

C. Guests

- a. Marcus Michael Van Vleet
- b. Nicholas Olivarria

III. Approval Of Minutes

- A. N/A

IV. Approval of Agenda

- A. Motion to approve the agenda by Tommaso Menera, second by Nelson Aguiar
- B. Motion to approve the agenda passes 7-0-0

V. Chair's Report

Adam Gutierrez:

- a. Appends a section of his report with regards to the scheduling of the next board meeting, motion to append approved by Tommaso Menera, second by Unknown Speaker. Motion to append passes 7-0-0.
- b. Committee members who are in their first year and will be returning next fiscal year should contact Adam Gutierrez or Brendan O'Brien for a head count
- c. Budget approval for the next fiscal year will be held in the following board meeting on Tuesday, June 1st at 11:00am

VI. HUB Report: Brendan O'Brien, HUB Director

A. HUB Budget Projections 2021-2022

Brendan O'Brien:

- a. HUB rent waiver for ASPB, ASUCR, GSA, The Highlander. The cost of facilities will be waived but utilities will still be charged. Rent will be reestablished on July 1st for offices in the HUB and Costo Hall. Rates will remain the same but utilities may increase. Dining vendors rent will be based on operations.
- b. HUB Budget Snapshot: Pro-staff salaries and Benefits (\$639,362), Student Salaries (\$56,760), ACR charge (\$185,811), Debt Service (\$3,492,807), VSCA Assessment Fee (\$79,805), Media SLA (\$720,990), Utilities (\$215,500), Student Success Center (\$365,700)
- c. Student fee lawsuits are still outstanding.
- d. Student Success Center will be opening for the new academic year
- e. Capital Projects: Proposal to invest in ethernet and internet capabilities for students, transition to cash operations, Costo Hall restrooms renovation and additional people counters.
- f. HUB expansion funds have been set aside by the HUB Governing Board for the last 3-4 years as an interest
- g. Approved to provide study spaces in a few of the conference rooms. Three hours block per reservation, meant for individual studying.

VII. Food Service Report

Marcus Michael Van Vleet:

- a. Mod Pizza will no longer be serving at the HUB and is scheduled for equipment removal before the Fall quarter begins
- b. Significant reduced staff
- c. The Barn will be opened with 500 seats outdoor and 150 seats indoor, with the possibility of free live entertainment. Third party contractors are hired for possible paid concerts and special events.
- d. North district will be opening a boba concept store as the year progresses
- e. Third party vendors will be coming in to prepare for fall operations at the HUB

VIII. Public Forum

- a. N/A

IX. Subcommittee Reports

Adam Gutierrez:

- a. Discussed different by-law revisions
 - a. Revision of the honorarium, a stipend received every month

- b. Only one student member and Brendan has been present in many of the meetings, Adam will be reaching out to potential members who will be appointed as the additional student member.
- c. Participation in the next meeting will be mandatory

X. Old Business

- a. N/A

XI. New Business

- a. ASUCR HUB Services Survey

Mark Hanin:

- a. 19 Questions, 1011 responses for Spring 2021
- b. Majority of the responses state that their carry load on a typical academic day is heavy. Thus, supporting the installation of more box lockers all over campus. Students support having lockers in the commuter lounge for commuters to use. They have agreed to implement a locker service where you would be loaned a locker and key for an entire academic day in exchange for having their student ID scanned.
- c. HUB is utilized mainly for relaxing in between classes and dining
- d. Students would like to see more microwaves, lockers and expanded seats. Some of the other amenities suggested are water dispenser, vending machine, silverware, more dining options and a student parent lounge where kids are welcome.

XII. Announcements

- a. N/A

XIII. Adjourn

- a. Motion to adjourn the meeting was made by Adam Gutierrez at 1:02pm