

Highlander Union Governing Board Meeting  
February 19th, 2021  
10:00am- 10:42am  
Via Zoom

1. **Call to Order** at 10:00am

2. **Roll Call**

1. Members Present

1. Alex Ruiz
2. Judit Palencia Gutierrez
3. Adam Gutierrez
4. Brendan O'Brien
5. Natalie Campos
6. Nushera Khan
7. Tommaso Menara
8. Cody Simons
9. Jeffrey Tran

2. Members Absent

1. Nelson Aguiar
2. Nichi Smith
3. Alyssa Marchan
4. Luis Huerta

3. Guests

- a) Karla Aguilar, CARE officer
- b) Denise Cisneros
- c) Ellen Whitehead

3. **Approval Of Minutes**

1. N/A

4. **Approval of Agenda**

1. Motion to approve the agenda by Alex Ruiz , second by Judit Palencia Gutierrez

5. **Chair's Report**

- a) Andrew Gutierrez: Board participation in the subcommittee meetings. Would like to have more people participate within the board, either talking more in meetings, or joining a subcommittee. Still looking for interested members to join the finance subcommittee. Encouraged grad students to really speak up, especially for the grad spaces, such as the grad lounge.

6. **HUB Report: Brendan O'Brien, HUB Director**

- a) Denise Cisneros: HUB board stipends with the FLSA are tricky, and the queue needed to override exempt/non-exempt stipends can get very long.
- b) Brendan O'Brien: Email Brendan or Denise immediately if there is an issue with your pay. CARE was supposed to move into Costco Hall, but will instead be relocating into what is currently the DNS and MESC office space. Furniture for the SSC has been sent out to board members. The

colour of the chairs outside has been changed. SSC is still scheduled to open Fall 2021. Already started discussing with Summer 2022 will look like.

- c) Karla Aguilar: Gave a more detailed explanation about the reasons for moving CARE offices, and how it will be beneficial for the students.

**7. Food Service Report**

- a) N/A

**8. Public Forum**

- a) N/A

**9. Subcommittee Reports**

- a) Adam Gutierrez: Finance subcommittee next Friday at 11am. Invites will be sent out to all board members. Bylaw revision was sent out. It is in its final form, and will be voted on later on in the year. Went over the changes made to the bylaws from last month's meeting. Another bylaw subcommittee meeting will be held next month. Prospective dates will be sent out.

**10. Old Business**

- a) N/A

**11. New Business**

- a) N/A

**12. Announcements**

- a) Breandan O'Brien: There will be an announcement sent out to student organizations that reservations will start to be accepted for Fall 2021 on March 22. This will be a tentative request for space, and will be subject to cancellation depending on COVID-19 guidelines.
- b) Adam Gutierrez: Doodle poll will be sent out to board members to schedule the upcoming meetings.

**13. Adjourn**

Motion to adjourn the meeting at 10:42am