

Highlander Union Governing Board Meeting

Wednesday, October 11th, 2017
10:00am – 11:00am
HUB 260

- I. Call to Order
- II. Approval of Minutes
- III. Approval of Agenda
- IV. Chair's Report: Lewis Luartz
 - a. Welcome!
 - b. Scheduling of Future Governing Board meetings
- V. HUB Report – Brendan O'Brien, Director
 - a. HUB Referendum: \$90 per student, per quarter starting Winter 2018
 - b. Banners at the HUB (Overview)
 - c. New fee proposal: \$15 per hour outside of normal operating hours
(Overview)
 - d. Summer Project Updates
- VI. Food Service Report
 - a. HUB 1st Floor Dining and Latitude Fifty-Five Updates (Brendan)
- VII. Public Forum
- VIII. Subcommittee Reports
- IX. New Business
 - a. Fee Waiver and Early Reservation Requests

A. Undergraduate Admissions is requesting a fee waiver of rooms for their "Black Excellence Conference" on October 27th, 2017. I have included a description below.

“My Black Excellence is a new event to the office of undergraduate admissions formally known as Unity Day, an event created to help UCR reach diverse populations.”

“The purpose of this event is to invite prospective African American High school students to attend a cultural experience of UCR education with academic and cultural workshops, resource tabling and a campus tour.”

- B. Staff Assembly is requesting advanced booking requests and fee waivers for the following events.
 1. Staff Assembly Fall general meeting on 11.02.17 in HUB 302. Event to go over upcoming campus events and provide information to UCR staff. Fee waiver request only.
 2. Staff Assembly holiday party on 12.15.17 in HUB 302. A holiday celebration for all UCR staff. Food, games and entertainment. Fee waiver request only.
 3. Staff Assembly Winter general meeting on 02.07.18 in HUB 302. Event to go over upcoming campus events and provide information to UCR staff. Fee waiver request only.
 4. Annual Community Partner Fair on 04.11.18 in HUB 302. A vendor fair which allows UCR staff, faculty and students to learn about and connect with campus and community vendors. This is an advanced booking and fee waiver request.
 5. Staff Assembly Spring general meeting on 05.09.18 in HUB 302. Event to go over upcoming campus events and provide information to UCR staff. Both Advanced booking and Fee waiver requests.

- C. The College of Natural & Agricultural Sciences is requesting a fee waiver for HUB 302 and 355 for the annual “RUSD Science and Engineering Fair” on 02.05-06.18. An opportunity event for students to come on campus and get a real feel of campus life.

- D. Undergraduate Admissions is requesting a fee waiver for their “Winter Counselor Fly In Conference” on 01.11.2018 in HUB 302 and 355. A conference to inform Community College Counselor’s how to help their student’s transition successfully to UCR.

- E. Recreation is requesting a fee waiver for their “UCR Student Supervisor Conference” on 01.04.2018 in HUB 302 south, 355, 367 and 379. This is a conference for career staff who supervises student employees on campus. This helps them grow and develop their skills to take back to their student staff.

- F. CARE Office is requesting advanced booking for either HUB 367, 379 and 268 on the following dates for Yoga sessions for students. 04/03, 04/10, 04/17, 04/24, 05/01, 05/08, 05/15 and 05/22/2018.

CARE Office is also requesting advanced booking of HUB 355 on 09/11-14/2018. This would be for trainings for the CARE Peer Educators.

- G. African Student Programs is requesting an advance booking of HUB 302, 367, 379, 268 and 260 on 05.04.2018 for their annual Afrikan Unity Day. This is an outreach program to encourage High School students to pursue higher education.
- H. Student Life is requesting HUB 379 on the following dates for their weekly “Cultural Awareness Project” workshops. They are requesting HUB 379.
- I. Graduate Division is requesting advanced booking for various HUB rooms on the following dates. This is for their annual Gradslam event. The dates are 04.5-6.2018, 04.09-10.2018, 04.13.2018 and 04.16.2018.
- J. Undergraduate Admissions is requesting a fee waiver for the “UMOJA Day 2018” event on 02.02.2018. The event will take place in HUB 302, 355, 367 and 379.

Event Purpose: Umoja is a community of educators and learners committed to academic success, personal growth and self-actualization of African American and other Students. Events are held to encourage students in their pursuit of higher education at UCR. This is for prospective underrepresented minority students (african american) and UC bound transfer students.

- K. Undergraduate Admissions is requesting an advanced booking and fee waiver request for the annual “Highlander Day” event on 04.07.2018. They are requesting HUB rooms 302, 355, 367, 379, 269, 268 and 260. Event description is below.

Event Purpose: Admitted Students are invited to attend a day of college presentations, college expos, and information sessions. Many aspects of this day that fall under approved waivers including: prospective underrepresented minority students (African American) with lunch and ASP presentations, UC bound transfer students as many information sessions will focus on the 2:1 transfer initiative on campus, and first generation students with CSP lunch and information sessions.

- L. Undergraduate Admissions is requesting a fee waiver for their “Winter Transfer Celebration” on 10.13.17. They have HUB 302 and 367. The event description is below.
“Admitted winter term transfer students are invited to campus for Next Steps presentations, college presentation, campus tours that include: general campus tours, housing tours and CNAS and BCOE Lab tours.”

- M. Undergraduate Admissions is requesting a fee waiver for their “CNAS Community College Alumni Lunch” on 10.13.17 in HUB 355. Event description is below.

Event Purpose: CNAS and Admissions are proceeding with plans to invite CNAS alums who are community college instructors back to campus on Oct. 13 (Friday) for a lunch, information sessions and labs tours, as part of our multi-pronged recruiting efforts to increase our Transfer ratio. Information sessions will include general overviews of the admissions process, financial aid, major preparation and

research opportunities, to enable our alums to give their C.C. students. This is for relationship building with community college counselors based on the 2:1 transfer initiative on campus.

- N. Undergraduate Admissions to requesting a fee waiver for their annual "Transfer Day" on 10.20.2017. They have HUB 355, 367, 379, 269, 268 and 260 booked. The event description is below.

Event Purpose: Prospective Transfer Students are invited to Application and financial aid workshops, college sessions, student organization fair, student panel. This is for prospective UC bound transfer students and fall under the 2:1 transfer initiative on campus.

- O. ****We have an off campus event client asking for fee waiver for HUB 302 and 355 on 12.20.2017. They are the Riverside Montessori Academy hosting their annual student holiday concert at UCR for parents and family. This is their first time at UCR and will be using Citrus Grove Catering for their food and beverage needs.***

X. Old Business

XI. Announcements

XII. Adjourn