

## Highlander Union Governing Board Meeting

Wednesday, March 22, 2017

10:00am – 11:00am

HUB 355

Minutes Composed by Kathryn Yip

### I. Call to Order

- Called by Kristina David at 10:08am

- Present -

A. Kristina David, Chair

B. Nichole Ginnan, Vice Chair

C. Kathryn Yip, Secretary

D. Kevin Tseng

E. Lewis Luartz

F. Dalshawn Bolson II

G. Esmeralda Mancia

H. Brendan O'Brian

- Absent -

I. Mark Brown

J. Shafi Karim

- Guest -

K. Teresa Garcia

### II. Approval of Minutes

- Lewis Luartz motioned to approved February's Minutes; Seconded by Kristina David

- Vote: 8-0-0

### III. Approval of Agenda

- Nichole Ginnan motioned to approve today's agenda; Seconded by Esmeralda Mancia

- Vote: 8-0-0

#### IV. Public Forum

- N/A

#### V. Chair's Report: Kristina David

##### a. Sub-Committee Meeting Attendance

- Please attend meetings
- Finance Committee: Went over Budget for next year
- Bylaw Committee: Is still ongoing

##### b. Set Up April Meeting

- Look out for Doodle Poll for April Meeting Dates
- In the next few meetings, Food Services will be giving their report

#### VI. Food Service Report

- N/A

#### VII. HUB Report - Brendan O'Brian

##### A. HUB Budget Presentation

- For the accurate numbers and information regarding the budget please contact HUB Director Brendan O'Brian
- New Initiative: Hiring Student Managers
  - HUB can be open at longer hours and weekends
  - Nichole: What are the requirements for the student workers? —> Resident Assistants, Orientation Leaders, Responsible Students
  - Alex: Who would the student managers report to? —> Report to Brendan
  - Alex: If the HUB is open longer so would the HUB Dining would be open too? —> Yes if necessary
  - Kathryn: How many students are you looking to hire? —> 5-7 Students
  - Brendan: Spring Quarter 2017 Applications are opened, End of Spring 2017 will hire students, One week before the start of school of Fall 2017 the students will have a training.
- Digital Sinage
  - Finalized Cost Report in April

- New Programming for Off Campus/Commuter Students
  - Town Hall Meetings, etc
  - Esmeralda: Anything for Transfer Students? —> Since Transfer Students already have ASUCR and other programs designed for them.
- Card Access
  - For Graduate Student Lounge and Exterior Conference Rooms
- June: Redo Budget Line
- Lewis Laurtz motioned to approve the Budget of the 2016-2017 year
- Vote: 8-0-0

#### VIII. Subcommittee Reports

- a. Finance Committee: Meeting was on March 13, 2017
- b. By-law Committee: Meeting was on February 13, 2017

#### IX. New Business

- a. Fee Waivers for line item E and G were approved
- b. Kevin motioned to approve line items A-H under new business, Seconded by Nichole Ginnan.
- c. Vote: 8-0-0

#### X. Old Business

- N/A

#### XI. Announcements

- N/A

#### XII. Adjourn

- Kristina motioned to adjourn the meeting, Seconded by Lewis.
- Vote: 8-0-0
- Meeting was adjourned at 10:38am