

## Highlander Union Governing Board Meeting

Thursday, June 9, 2016

9am-10am

HUB 302 South

- I. Call to Order
- II. Approval of Minutes – April 21, 2016
- III. Approval of Agenda
- IV. Public Forum
- V. Chair's Report
- VI. Vice Chancellor Sandoval
- VII. HUB Report – Todd Wingate
  - A. A/V upgrade budget request
- VIII. Food Service Report
- IX. Subcommittee Reports
  - Finance Committee:  
Preston Williams, Michael Ervin, Shafi Karim, Kristina David
- X. Election of 2016-17 HUB Board Chair
- XI. New Business
  - A. Athletics is requesting early booking for the Athletics Hall of Fame event on Saturday, April 15th, 2017. The event is put on every other year and had been held at the Riverside Convention Center and the Mission Inn in 2015. This is the dinner reception where we honor and induct a new class into the Athletics Hall of Fame. In 2015 we inducted 6, one being an entire team from 1977. We do charge \$125 per ticket to this event. It includes full plated meal and bar service. In 2015 we had 275 people but are anticipating 300 to be safe and will hopefully will be as nice as the Chancellor's Dinner.
  - B. LGBT Resource Center is requesting early booking for HUB 302 and 355 for the annual Drag Ball on Thursday and Friday April 6 & 7, 2017.

- C. The WELL is requesting early booking for HUB room 269 from 3pm-7pm for the weekly recurring Wellness Wednesdays in Fall, Winter and Spring 2016-2017 quarters throughout the 10 weeks of every fall, winter, and spring quarter. The WELL hosts a workshop/information session on a different health-related topic, open to all UCR students. Workshop topics in the past have included free massage for stress-relief, how to make healthy meals on a budget, safe party tips, bicycle safety, sexual health, community service projects, among many others. Various campus departments assist The WELL by providing peer groups and staff to put the workshops on, and occasionally we look to an outside vendor to provide a workshop (yoga and massage, for example). We usually supply Hub2Go trays and beverages for all participants, and have health and fitness giveaways for students at most workshops (i.e. free condoms, pedometers, stress balls). Wellness Wednesdays are a main/staple program offered through The WELL, and provide UCR students with opportunities to increase their health knowledge, practice healthy behaviors, as well as connect with other students and discover campus resources.

**Dates Requested:**

**Fall 2016** (weeks 1-10) – 9/28/16, 10/5/16, 10/12/16, 10/19/16, 10/26/16, 11/2/16, 11/9/16, 11/16/16, 11/23/16, 11/30/16

**Winter 2017** (weeks 1 through 10) – 1/11/17, 1/18/17, 1/25/16, 2/1/17, 2/8/17, 2/15/17, 2/22/17, 3/1/17, 3/8/17, 3/15/17

**Spring 2017** (weeks 1 through 10) – 4/5/17, 4/12/17, 4/19/17, 4/26/17, 5/3/17, 5/10/17, 5/17/17, 5/24/17, 5/31/17, 6/7/17

- D. The Office of the Chancellor is requesting early booking for the Chancellor's Town Hall meeting in HUB 302 North from 12pm – 1:30pm on October 5, 2016.
- E. The SRC is requesting early booking in HUB 302 North on November 2, 2016 from 11am – 1:30pm and HUB 355, 367, and 379 on November 2 – 3, 2016 from 1:00pm – 4:30pm for the Region VI NIRSA Conference. NIRSA is the National governing body for all campus recreation centers in the nation. We are really honored to have been selected to host the regional conference and expect attendees from Hawaii, Nevada, Arizona and California.

## XII. Old Business

(From May 12 and May 23 Board meetings – No Quorum, Not voted on)

- A. Undergraduate Admissions is requesting an exception to reserve the entire HUB for the attached list of events. (See handout) These are our most important recruitment and admitted student yield events.
- B. The Alumni Center would like to request special approval for the UCR Parents Association 2016-17 quarterly meetings. We are preparing our print materials

for Highlander Summer Orientations and families of incoming students and will be distributing the information beginning in June. The date requests are for HUB 302 from 8:00 a.m. to 12:00 p.m.

- Saturday, November 19, 2016  
(this date may already be reserved by Kristin Seiler)
- Saturday, February 25, 2017
- Saturday, May 20, 2017

- C. The Alumni Center, in conjunction with the Women's Resource Center, would like to request early booking for the second annual Women's Professional Conference at UCR on Saturday, March 11 and Saturday, February 25, 2017. Roughly 7am-5pm in HUB 302, HUB 355, 379, 367, 260, 269, 265, 268, and HUB 3rd floor lobby for check-in and alumni Association tabling. This is a conference that will be serving young alumni who may have just graduated or who have been out of undergrad for a number of years as well as current students, faculty and staff. Hopefully the outcomes will include many UCR Alumni networking and continuing to learn about issues facing women in the workplace. The hope is to have this continue as an annual signature alumni event.
- D. The Alumni Center is requesting advance booking and a request for a reduction in the fees associated with room rental for Grad Fair April 29 – 27, 2017 in HUB 302 and 355. Grad Fair is a graduating student milestone that offers students the ability to purchase commencement needs including: cap and gowns, rings, diploma frames and Alumni Association membership. Students also pick up their commencement tickets and have the opportunity to take portrait photos. Attendance at Grad Fair will be free for all students and parents.
- E. The Office of Development is requesting early booking in the HUB 302 North on May 20, 2017 for the Donors & Scholars luncheon.
- F. Circle K International, a UCR student organization, is requesting early booking in HUB 302 for Sunday, January 15, 2017 from 4:30pm-10:00pm for the annual Kids Rock Benefit Concert to raise funds for a focused non-profit. Next year K-Rock is supporting the Pediatric Trauma Program to raise at least \$4,000 in profit to support the program.
- G. Highlander Orientation would like to request the following HUB rooms ~~and lawn areas~~ for Orientation Leader Training and for the 2017 Highlander Orientation 2-day sessions for Students and Families. The dates may still be subject to change as we need to get confirmation with the colleges.

Orientation Leader Spring Training- 355 (preferred) for each Thursday in Spring quarter from 4:30pm-8:30pm (April 6, 13, 20, 27, May 4, 11, 18, 25, June 1, 8). We'll have upwards of 70 staff.

Orientation Leader June Training- HUB 302 N and S. June 26 -30, July 1, 5pm-7pm.

Highlander Orientation session dates:

Hold all HUB rooms for all dates:

1. July 10-11, 13-14, 17-18, 20-21, 25-26, 28-29, July 31 – Aug 1, Aug 3-4, 7-8, 10-11, 14-15, 17-18, 21-22.
2. ~~Hold Pierce, Rivera and HUB lawns, and Bell Tower for July 10, 13, 17, 20, 25, 28, 31 and August 3, 7, 10, 14, 17, 21~~

Transfer Orientation

1. OL Transfer Orientation Training – HUB 355 (preferred) 8am-5pm.
2. Hold all HUB rooms for all dates: August 28 – September 1
3. ~~Hold HUB Plaza and HUB Lawns: August 28 – September 1~~

H. Student Life is requesting early bookings for their 2016-2017 events:  
(See handout for full details on each event)

**Fall 2016**

~~Tartan Soul Kick Off~~

~~September 27th, 2016 11:30 am to 1:30 pm at the Bell Tower and HUB Lawns~~

~~Fall Involvement Fair and Nooner~~

~~September 28th, 2016 11 am to 2 pm at the Bell Tower and HUB Lawns~~

**Spring 2017**

~~Spring Involvement Fair and Nooner~~

~~April 5<sup>th</sup>, 2017 11 am to 2 pm at the Bell Tower and HUB Lawns~~

~~Student Organization Showcase~~

~~April 26<sup>th</sup>, 2017 5pm to 8 pm at HUB Lower Plaza or Bell Tower~~

~~Student Organization Celebration and Awards~~

~~June 6<sup>th</sup>, 2017 6 pm to 8pm in HUB 302~~

**Fall 2017**

~~Student Organization Retreats and Peer Mentor Training~~

~~September 25<sup>th</sup> – 27<sup>th</sup>, 2017 8:30 am to 6 pm HUB 302 and all conference rooms~~

~~Tartan Soul Kick Off~~

~~October 3<sup>rd</sup>, 2017 11:30 am to 1:30 pm at the Bell Tower and HUB Lawns~~

~~Fall Involvement Fair and Nooner~~

~~October 4th, 2017 11 am to 2 pm at the Bell Tower and HUB Lawn~~

I. Student Life would like to request early booking for the following events:

1. Name: Fall Good Neighbor Forum  
Date: Monday, September 19, 2016  
Time: 6:00pm-9:00pm  
Room: HUB 302 or HUB 355
2. Name: Fall New Member Summit  
Date: Tuesday, October 19, 2016  
Time: 6:00pm-10:00pm

- Room: HUB 302
3. Name: Winter New Member Summit  
Date: Tuesday, January 31, 2017  
Time: 6:00pm-10:00pm  
Room: HUB 302 South or North
  4. Name: FSIC Presidents' Summit  
Date: Tuesday, April 18, 2017  
Time: 6:00pm-10:00pm  
Room: HUB 355
  5. Name: Spring New Member Summit  
Date: Tuesday, April 25, 2017  
Time: 6:00pm-10:00pm  
Room: HUB 302 South or North
  6. Name: FSIC Pillars Week Speaker  
Date: Tuesday, May 23, 2017  
Time: 5:00pm-10:00pm  
Room: HUB 302
  7. Name: FSIC Pillars Week Service Event  
Date: Wednesday, May 24, 2017  
Time: 9:00am-4:00pm  
Room: HUB 302
  8. Name: FSIC Pillars Week Banquet  
Date: Thursday, May 25, 2017  
Time: 3:00pm-10:00pm  
Room: HUB 302

Tabled from April 21, 2016 New Business, Not Voted on in May:  
(See handout: Event Scheduling Summary for Winter/Spring approved events)

- A. Chicano Student Programs would like to request an exception to reserve the following spaces in advance:
  1. 45th Annual Community College Day  
Friday, February 24, 2017  
HUB 302 8am-2pm; all of 2nd and 3rd floor HUB Rooms 8am-2pm
  2. 20th Annual Radio Aztlan Music Festival (outdoor concert & car show)  
Saturday, April 15, 2017  
6 HUB rooms for the artist's green rooms, 6am-10pm
  3. 28th Annual Chicano/Latino Youth Conference  
Saturday, April 29, 2017  
HUB 355, 269, 260, 265 from 8am-3:30pm
- B. The LGBT Resource Center has several events that would require us to secure a date and room location now in order to properly plan ahead. Below is a summary. I'd like to request the HUB board approve these advance reservations:
  1. Queer Latinx Conference  
Co-event with student organization La Familia de UCR and with CSP

FEB 3-4, 2017

Room requests:

Friday – HUB 302, 3pm-10pm + 3rd Level Lobby

Saturday – all HUB rooms, 8am-8pm + 3rd Level Lobby

Purpose: "To create a conference for queer brown people to share space and discuss issues of our community."

2. 3rd Asterisk Trans\* Conference

Co-event with student organization Asterisk of UCR

February 24-25, 2017

Friday – HUB 302, 3pm-10pm + 3rd Level Lobby

Saturday – all HUB rooms, 8am-8pm + 3rd Level Lobby

Purpose: "To build community for trans\* people and allies, to address trans\* health and well-being, and to provide education and resources for trans\* youth advocates."

3. Lambda Celebration 2017

June 6, 2017

HUB 355, 5pm-8:30pm

Purpose: "To recognize the accomplishments of UCR students, including presentation of the Lambda Awards, announcing the LGBTQIA Student Leadership Scholarship, presenting certificates to students graduating with a Queer Studies Minor, and honoring graduating students with rainbow tassels."

C. The Student Alumni Association would like to request a waiver for an advanced booking for ~~March 4~~ February 11, 2017 and April 29, 2017 in order to host two of its annual Career Conferences in HUB 302 North and South, HUB 355, 367, and 379 from 7:30 a.m. to 3:30 p.m. This nationally-recognized conference provides an opportunity for students considering a career in Medicine to hear from alumni professionals already working in the field. Alumni participants will be assigned to panels depending on their field of expertise. The event also includes a networking luncheon and keynote speakers. This conference series has won two national awards from the Council for Advancement and Support of Education (CASE) for programming excellence.

D. Announcements

E. Adjourn