

Highlander Union Governing Board Meeting Minutes

Monday, June 3rd, 2019

5:00p - 6:00p HUB 355

I. Call to Order

II. Roll Call

A. Members Present

1. Kaitlyn Lara, Chair
2. Adam Gutierrez
3. Carolyn Chang
4. Alondra Duenas
5. Leandra Doan
6. Stephanie King
7. Siddharth Agarwal
8. Tommaso Menara
9. Shawn Ragan
10. Semi Cole

B. Members Absent

1. Sawanee Zadey
2. Alex Ruiz
3. Dr. Kerry Mauck

C. Guests

1. Nick Olivarria
2. Julian Gonzalez

III. Approval of Minutes

A. Motion to approve minutes by Carolyn, second by Stephanie

1. In Favor	8	Oppose	0	Abstain	1
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IV. Approval of Agenda

A. Motion to approve agenda by Adam, second by Stephanie

1. In favor	8	Oppose	0	Abstain	1
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V. Chair's Report: Kaitlyn Lara, HUB Chair.

Thank you all for a great year! Kaitlyn is excited to see Tommaso returning to the HUB board next year. Adam then nominates Tommaso for chair as Kaitlyn explains there will be a vacancy. Tommaso is elected and Kaitlyn goes on to explain how the next vice chair needs to be an undergraduate student since the current chair is now a graduate student and there

must be a balance. The secretary position will also be vacant since there are no other confirmed returning members aside from Tommaso at this point. Kaitlyn also introduced the new ASUCR President who will now serve in Semi's place.

A. Motion to elect Tommaso chair by Adam, second by Semi

1. In Favor 7 Oppose 0 Abstain 2

VI. HUB Report: Brendan O'Brien, HUB Director

A. Facilities Service Level Agreement (SLA) for FY 19-20 Updates.

At this time, Brendan explains how there is no service level agreement (SLA) yet to discuss. A few reasons why include: he has not received it from facilities, he has been notified that the campus is changing their recharge model, and further action needs to be taken by GSA. Until there is a board in place, we will have to wait to approve SLA costs.

B. Fee Waiver Discussion.

Last month, the HUB Board met with the SRC Board and had lengthy discussion about no longer accepting fee waiver requests from departments. Brendan introduced the new fee waiver system to the board and asked for any objections or corrections to the waiver. A few revisions were made in the grammar of the waiver, but the main points were kept intact throughout. A vote was held on the matter and passed, a win for board members as this has been a main focus throughout the fiscal year. A copy of the resolution is at the end of these minutes.

a. Motion to approve Fee Waiver by Stephanie, second by Semi

1. In Favor 9 Oppose 0 Abstain 0

C. Early Reservation Policy.

There was discussion about whether or not the board should accept the request for room reservation during finals week on Friday afternoon. The consensus of the board held there are certain events worthy of reservation as they support the growth of the campus. Carolyn mentioned certain events which should always be pre-approved such as ASPB's Block Party or Spring Splash.

a. Motion to approve all of part one of the email, second by Leandra

1. In Favor 9 Oppose 0 Abstain 1

D. Latitude 55 Survey Updates.

Brendan will continue to update the board on the remodel for Latitude 55 as he receives more information. He reminds the board to check their emails to keep up to date.

E. Meeting Room Chairs

The invoice on the chairs came back a little higher than expected by about \$5,000. The HUB got an invoice on 300 chairs. They decide to pay the additional money to receive the full 300 chairs instead of getting 275.

- a. Motion to approve an additional \$5,000 for meeting chairs by Carolyn, second by Tommaso

1. In Favor 9 Oppose 0 Abstain 1

F. Summer Meeting Availability.

Brendan finishes his report by thanking Chair Kaitlyn Lara for all of the work she has done this past year for the HUB.

VII. Food Service Report. N/A

Brendan adds the Board should do more to improve our relationship with dining. This could improve the transparency and efficiency of our communications and should be explored further. Strong conversation was encouraged.

- a. Motion to request financial information for FY18-19 from dining by Carolyn, second by Adam

1. In Favor 8 Oppose 0 Abstain 2

VIII. Public Forum. Julian introduced himself to the board.

IX Subcommittee Reports. N/A

X. New Business

A. Information Desk Remodel.

New laptop kiosk is being installed, but the large desk is going to need to be demolished as it is taking up too much space in the HUB. The new desk will open up the space allowing for the flow of traffic in the HUB. The remodel is expected to take place soon since ITS wants to install the laptop kiosk.

- a. Motion to approve information desk remodel by Semi, second by Carolyn

1. In Favor 9 Oppose 0 Abstain 1

B. Carpet Selection for 2nd Floor Meeting Rooms. After meeting!

XI. Old Business

A. HUB Art/Mural. The HUB Board decided to table this topic to discuss further.

XII. Announcements. N/A

XIII. Adjourn

a. Motion to adjourn by Carolyn, second by Leandra

1. In Favor 9 Oppose 0 Abstain 1

Proposed Join Statement from the SRC and HUB Governing Board regarding the discontinuation of the HUB Fee Waiver policy:

We recently re-evaluated our existing fee waiver system. After review, we have decided to eliminate fee waivers starting July 1st, 2019. We believe that student referendum fees should not be used to absorb costs for departmental events; rather, they should remain available to support the building as originally mandated by the students of UCR. The fee waiver process conflicts with the guiding principles of how the HUB Referendum should be utilized and the practice of using the fee to support departmental events was determined to not be the best use of HUB Referendum fees. For current room reservation pricing, please visit hub.ucr.edu.