

## Highlander Union Governing Board Meeting

Thursday, April 12<sup>th</sup> 2018

8am-9am

HUB 355

- I. Call to Order
- II. Approval of Minutes
- III. Approval of Agenda
- IV. Chair's Report: Lewis Luartz, HUB Chair
- V. HUB Report: Brendan O'Brien, Director
  - a. Facilities SLA Approval
  - b. Student Success Center Updates
  - c. HUB Budget Updates
- VI. Food Service Report
- VII. Public Forum
- VIII. Subcommittee Reports
  - a. By-Law Committee Meetings
    - i. Finance Committee
    - ii. By-Law Committee
- IX. New Business
  - a. Alumni & Constituents is requesting an advanced booking and **fee waiver** for HUB 302 04.22-25.19 for the annual "Grad Fair". Event description: "Grad Fair 2019 for graduating students to purchase regalia and purchase graduation related items"
  - b. CARE Advocate is requesting an advanced booking for HUB 302 on 10.16.18 for

their “Tarana Burke: Founder of the #MeToo Movement” event. Event description: “We’re planning to invite Tarana Burke, founder of the #metoo Movement, onto campus for a discussion and Q&A”

- c. Catholic Student Fellowship is requesting an advanced booking for HUB 302 on 02.16-17.18 for their “UCCC 2019” conference. Event description: “The University Catholic Conference of California is an event where students gather to discuss, pray, and connect. Our goal is to promote diversity of Catholic students in the University of California school system as well as network with them.”
- d. Chicano Student Programs is requesting an advanced booking for HUB 355, 269, 268 and 260 on 06.30.18 for their “UC Wide Chicano Latino Alumni Summit”. Event description: “Requesting an Advanced Booking for June 30, 2018 for a UC Wide Chicano Latino Alumni Summit. Representatives from other UCs will unite and network. There will be breakout sessions.”
- e. Chicano Student Programs is also requesting an advanced booking and **fee waiver** for all HUB rooms on 02.22.19 for their “47<sup>th</sup> Annual Community College Day” event”. Event Description: “We would like to request that our fees be waived for our 47th Annual Community College Day: Transfer Conference, sponsored by the campus departments Chicano Student Programs and Native American Student Programs. The event is scheduled for Friday, February 22, 2019 from 8am – 2pm and will take place at UC Riverside in various HUB rooms. Community College Day is structured to provide students with

pertinent information regarding the transfer process, support services, academic programs and student life. In addition to these resources we will also present workshops on Chicano/Latino and Native American cultural awareness and empowerment. The event is offered free of charge to all participants and is attended by 350 community college students from across Southern California. As campus departments we find it very important to provide events that promote higher education and cultural empowerment to our communities, as well as allow for our current UCR students to participate as volunteers for this event promoting their leadership and mentorship skills. This event is fully funded by our departments, however it has been cumbersome to continue funding such event due to increase costs associated with the event. Our goal is for the event to grow, but we are unable to attain this goal due to funding and with a potential charge on room space we do not foresee the event continuing at the same capacity. Therefore, we would like for the board to consider our request to have our fees waived for this event. I thank you in advance for your consideration.”

- f. Chicano Student programs is requesting an advanced booking for all HUB rooms on 02.23.19 for their annual “Mujer Conference”. Event description: “Conference is a 1 day Women's Leadership Conference for UCR Students. UCR Students involved will use this as an opportunity to develop leadership and organizing skills in accordance with the mission of CSP. Known staff in attendance will be Arlene Cano and students will be various Mujeres Unidas Members/volunteers..”

- g. Chicano Student programs is also requesting an advanced waiver for HUB 302 on 04.13.18 for their “21<sup>st</sup> Annual Radio Aztlan” event. Event description: “Mini concert/festival to promote the Chicano/Latino music culture. The program follows the mission of the department by helping develop a positive, constructive environment for Chicano/Latino students while providing support services and facilitating programs designed to educate the general university population about the Chicano/Latino community..”
- h. Chicano Student Programs is requesting an advanced booking and **fee waiver** for all HUB rooms on 04.27.19 for their “30<sup>th</sup> Annual Chicano Latino Youth Conference”. Event description: “We would like to request that our fees be waived for our 30th Annual Chicano/Latino Youth Conference. This action-packed, one-day annual conference during spring quarter brings more than 1000 local high school students to UCR. Its goals include increasing the number of Chicano/Latino students who enroll in four-year colleges and universities, promoting cultural awareness, and encouraging social activism. Attendees participate in workshops, listen to inspirational guest speakers and learn more about their options for higher education and beyond. The youth conference is free of charge to all participants. The event is organized by student organizations under Raza Assembly. It is funded by student organization fundraising efforts therefore the waiver will help defray some of the costs. We have approximately an organizing committee of 20 students and over 100 student volunteers the day of the event..”
- i. CNAS Dean’s Office is requesting an advanced booking and fee waiver for HUB

302 and 355 on 02.04-05.19 for their annual “RUSD Science Fair”. Event description: “This is the annual outreach to Riverside Unified School District where UCR (mostly CNAS and BCOE) provides logistics and judges for their annual science fair.”

- j. Graduate School of Education is requesting a ***fee waiver*** for HUB 269 on 04.26.18 for their “Autism Goes to College: What this means for UCR” event. Event description: “In honor of April–Is–Autism–Awareness Month, every year the UCR SEARCH Family Autism Resource Center offers some kind of informational event for the campus community. The purpose of this event is to emphasize and inform others about Autism at UCR, and to expand awareness to other aspects of neurodiversity. This year's presentation and discussion will have a focus on service use and service needs at college.”
- k. Housing Services Admin. Is requesting an advanced booking for HUB 302 on 09.11-12.18 for their “Residential Life Student Leader Training”. Event description: “Reserving for Residential Life Student Leader Diversity Training”
- l. ***Special request-*** School of Medicine is requesting an advanced booking for HUB 302 on 03.15.19 for their Medical Match Day 2019”. ***This date falls during finals week when HUB rooms are turned into study rooms.*** Event description: “The School of Medicine will be hosting our 3rd annual Match Day on March 15, 2019 from 8–10 A.M. and we would like to begin hosting this event on campus. This event is to celebrate the culmination of the students efforts during the 4 years of medical school. At 9 AM PST (nationwide) the students will open a personalized envelope and in it they will find the specialty and the location (anywhere in the country) where they will be going to pursue their

residency specialty training.”

- m. School of medicine is requesting an advanced booking for HUB 302 on 01.11.19 for their “12<sup>th</sup> Annual CGNI Symposium in Health in Disease”. Event description: “Our annual symposium has an outstanding program and speaker presentation on various research topics.”
- n. School of Public Policy is requesting an advanced booking for HUB 302 on 09.27-28.18 for their “APPAM Public Policy Camp”. Event description: “Public Policy Camp is an initiative to introduce the field of public policy to a group of students who might not otherwise be familiar with it, as well as increase the pipeline of diverse students into APPAM institutional member graduate public policy and public affairs schools.

APPAM hosted the inaugural Public Policy Camp in Washington, DC last September. Nearly 50 promising underrepresented undergraduate students from around the DC area were recruited for the event. They joined policy academics, practitioners, and researchers for a full day of discussion focusing on the study of public policy and analysis, what a career in policy might look like and how diversity impacts graduate studies and career paths.

The programming for the day was a mix of interactive/participatory programming for the students at individual tables, coupled with an opening and lunch plenary session for the entire group. During lunch, the group heard from a panel of APPAM members who work in the policy field, in a variety of

positions. They took questions from the students, gave their best advice and talked about how their diverse backgrounds impacted their career and education choices. The day ended with an ice cream social and networking.”

- o. Student Conduct Programs is requesting an advanced booking for HUB 268 on 11.15-16.18 for their “UC Conduct Officers Meeting”. Event description: “Systemwide Conduct Officers Meeting”
- p. Student Life is requesting an advanced booking for HUB 367 on 10.23, 10.30, 11.06 and 11.13.18 for their “Strengths Quest Workshop”. Event description: “4 Week Strengths Quest Workshop series for up to 20 students. Marketing will be targeted to 3rd, 4th years and transfer students. Workshop series will focus on utilizing the Clifton Strengths finder and how to utilize personal strengths in academic, professional, personal and team settings.”
- q. Student Life is requesting advanced booking for HUB 302 on 06.04.19 for their “Student Organization Awards”. Event description: “Organization Celebration and Awards is an event to recognize the groups for their accomplishments during the academic year. All 465 plus groups are invited and over 12 different awards are given out. The event invites student organizations and their advisors to participate in the celebration reception. Special guest presenting awards have included the Chancellor, Vice Chancellor of Student Affairs, Dean of Students, and Assistant Dean of Students.”
- r. Student Life is also requesting an advanced booking for HUB 302 South, 269, 265, 268 and 260 on 09.23-25.19 for their “Student Organization Leadership Retreats”. Event description: “Student Organization Leadership Retreats offers

training required to be a registered student organization on campus which includes training mandated by UCOP. These retreats are now mandatory for all student organization as part of their registration process. Having the space reserved early will help us provide the dates to the groups well in advance and help us plan the most successful retreats for our student groups. Last year we were able to reserve the space and had 85% attendance from our student organizations. Evaluations came back with positive feedback that they enjoyed the conference style retreat. Having these during week zero in the HUB is most conducive to our students schedule and having everything on the third floor helps it run most smoothly.”

- s. Undergraduate Admissions is requesting a ***fee waiver*** for HUB 302, 355, 269 and 265 on 04.20.18 for their “UMOJA Symposium”. Event description: “This event is in collaboration with the UMOJA Community Organization. UMOJA is a community of educators and learners committed to the academic success, personal growth and self-actualization of African American and other students. The Event is held to encourage African American students in their pursuit of higher education at UCR.”
- t. Undergraduate Admissions is requesting a ***fee waiver*** for HUB 355, 379, 269 and 260 on 05.02.18 for their “CBO Forum”. Event description: “CBO Forum is an event in conjunction with UCOP to bring together the Community Based Outreach organizations from the Southern California Region to discuss best practices and provide the UC system an opportunity to hear the voices of the different organizations and tailor it's reach and scope to the needs of the



industry as a whole.”

- u. Undergraduate Admissions is requesting a ***fee waiver*** for HUB 355 on 06.29.18 for their “PUENTE Writer’s Conference”. Event description: “PUENTE Writer’s conference is a 6 day conference that brings first generation college students who take part in a PUENTE Cohort at their community college to the UCR to learn skills on how to be successful in school or develop skills for post graduate professional work.

The event we are requesting is the award ceremony/recognition for the week long work that each student has put in during the conference.”

- v. ***Special request-*** Women’s Resource Center is requesting an advanced booking for HUB 302 on 06.10.18 for their “R’Kids Celebration”. ***This date falls during finals week when HUB rooms are turned into study rooms.*** Event description: “For the past four years, student organization R’Kids has held a graduation celebration for UCR students who are parents. R’Kids promotes family–friendly activities and events throughout the year to support the transition of student parents into college life. Our event features breakfast for 150 people (students and their families) and a celebration in their honor of graduating while raising a family. When I went to reserve HUB 302 for 6/10/2018 for our annual celebration, it had been reserved for finals studying. I reserved the Alumni Center as a second choice, however it will cost more than 300 for just the use of the room. Additional expenses will include the breakfast, graduation certificates, and a gift for each child, putting us over our allocation. I am

requesting an exception to use HUB 302 on 6/10 from 8:00 am to 12 noon, at which time the room could return to a study area.”

- w. Women’s Resource Center is requesting an advanced booking for HUB 355 02.12-13.19 for their “2019 Vagina monologues”. Event description:“Event is The Vagina Monologues – a performance.”

X. Old Business

- a. \$15 an hour fee for operating beyond normal business hours (In Review)
- b. HUB Posting Policy Review and Questions (In Review)

XI. Announcements

XII. Adjourn