

Highlander Union Governing Board Meeting

Tuesday, December 5th 2017
5:00pm-6:00pm
HUB 355

- I. Call to Order
- II. Approval of Minutes
- III. Approval of Agenda
- IV. Chair's Report: Lewis Luartz, HUB Chair
- V. HUB Report: Brendan O'Brien, Director
- VI. Student Success Center Funding Request (15 min)
 - a. Presenter: Brendan O'Brien, HUB Director
- VII. 3rd Floor Space Request (20 min)
 - a. Presenter: Devon Sakamoto, Director for The WELL
- VIII. Facilities SLA Review (20 min)
 - a. Susan Marshburn (Executive Director of Facilities Services) and Hassan Ghamlouch (Director, Facilities Services/Environmental & Resource Services)
- IX. Food Service Report
- X. Public Forum
- XI. Subcommittee Reports
- XII. New Business
 - a. Alumni and Constituent Relations are requesting an advanced waiver for all the HUB rooms on November 17th, 2018. The event is Homecoming and their will various events taking place in regards to Homecoming. They will consist of lunches, lectures, etc.

- b. Staff Assembly is requesting a fee waiver for their “engagement Survey Forum” in HUB 302 south on January 26, 2018. Event description below.

“We would like to conduct a forum for staff, faculty and students to come together to brainstorm and share ideas on how we can improve our engagement survey results, particularly organizational change.”

- c. Student Life is requesting an advanced booking for all HUB rooms October 1st, 2018 and then again October 3rd, 2018 – October 7th, 2018. The event is the annual CPA Sorority Recruitment, which is Panhellenic Fall Formal recruitment. This will include info nights, Orientation and chapter recruitment events.

- d. Student Life is requesting an advanced booking for HUB 355 on February 1st, 2019 and then all HUB rooms on February 2nd, 2019 for their annual “Inspiring our leaders Conference”. Event description is below.

“The Inspiring R' Leaders conference is Student Life's annual leadership conference offering a wide variety of engaging presentations and workshops pertaining to the development and enhancement of leadership skills. The conference includes a keynote speaker, workshops, a lunch panel, and a closing speaker.”

- e. Vice Chancellor’s Office of Business & Admin Services are requesting an advanced booking and fee waiver for their “Women Veteran’s Luncheon”. They are requesting HUB 302 on October 13th, 2018. Event description is below.

“Women Veterans Luncheon for 250 – 300 women veterans of all branches, services, and eras from WWII forward. Local elected officials usually attend and two or 3 guest speakers along with women veterans’ resource exhibitors (like CalVet, Riverside National Cemetery, and Loma Linda VA Women Veterans Healthcare Program).

UCR women veterans attend (faculty, staff, students, along with community members). Since there are more community members present, I will mark the off campus/community selection as the primary audience.”

- f. The Women’s Resource Center is requesting advanced booking for all HUB rooms on October 26th, 2018. The event is their 2nd annual “Persist” conference. Event description is below.

“Following the success of the inaugural Persist 2017 Women's Political Engagement Conference this month, we are eager to get to planning for the second annual event for next year. The conference brings students, staff, faculty, policy makers, elected officials, and activists together with the goal of encouraging more women to enter the political arena. The conference includes major keynote speakers, breakout sessions, a networking reception, resource fair, and food throughout the day.”

XIII. Old Business

- a. \$15 an hour fee for operating beyond normal business hours (In Review)
- b. HUB Posting Policy Review and Questions (In Review)

XIV. Announcements

XV. Adjourn