

Highlander Union Governing Board Meeting

Tuesday, April 23, 2019

4:15pm-5:30pm

HUB 269

- I. Call to Order
- II. Roll Call
 - A. Members Present
 1. Kaitlyn Lara
 2. Brendan O'Brien
 3. Adam Gutierrez
 4. Carolyn Chang
 5. Alondra Duenas
 6. Sawanee Zadey
 7. Leandra Doan
 8. Stephanie King
 9. Siddharth Agarwal
 10. Shawn Ragan
 11. Alex Ruiz
 - B. Members Absent
 1. Tommaso Menara
 2. Semi Cole
 3. Dr. Kerry Mauck
 - C. Guests
 1. Nicholas Olivara
- III. Approval of Minutes
 - A. Motion to approve minutes by Alex, second by Carolyn
 1. In Favor 6 Oppose 0 Abstain 2
- IV. Approval of Agenda
 - A. Motion to approve agenda by Adam, second by Carolyn
 1. In Favor 7 Oppose 0 Abstain 1
- V. Chair's Report: Kaitlyn Lara, HUB Chair

- A. For Kaitlyn's report she began by introducing Carolyn Chang, who will be serving the remainder of Dianna Trannam's two-year term as a HUB Governing Board Member. She is a third-year School of Business student and she is excited to be a part of the HUB Board. Kaitlyn also sent out a reminder to the board members regarding meeting dates for the following months as shown through the doodle polls.
- VI. HUB Report: Brendan O'Brien, Director
- A. Latitude 55 Survey Updates: The board will go more into depth on this topic during the May meeting.
 - 1. Sawanee and Siddharth entered meeting.
 - B. HUB FY 19-20 Budget Review (Request for Approval): Brendan went on to describe the changes in the budget as they pertain to the following school year. Notable differences can be seen with a 3% increase in the referendum as well as a 3% increase in staff salaries for FY 19-20. Rent for the building spaces are projected to remain the same, but more conversation is to be had as rent has remained at a fixed cost since the HUB was constructed. Handouts were provided detailing the specific adjustments to the HUB budget.
 - C. Motion to approve the Budget for FY 19-20 by Carolyn, second by Shawn
 - 1. In Favor 9 Oppose 0 Abstain 1
 - D. Student Art in the HUB: Student art at UCR has expressed interest in working with the HUB Governing Board to construct art in or around the building. Shawn mentioned that there is a specific process in place that Student Art uses to decide what will be placed where, but Brendan explained that they are willing to work with us to create criteria for future art dedications. The board was encouraged to explore the space of the HUB in order to consider a suitable location for such dedications.
 - E. Graduating Seniors: Graduation sashes will be available to graduating HUB Board members.
 - F. Fireworks on the HUB Roof for Spring Splash: Brendan explained ASPB's interest in possibly using the HUB roof for a firework ceremony to

conclude Spring Splash. Topics include the safety of equipment and possible damages to the structure of the building. Brendan assured the board that any damages to paint or structure would be covered by the party responsible if they were to occur, however professionals would be handling the ceremony and safety would be ensured. The board decided not to take a vote on the possibility of fireworks, but are aware that conversations are being held.

- VII. Food Service Report: Cedric opened his report by notifying the board that Highlander Day was a success and vendors were pleased with the high amount of customers they served. Secondly, MESC has been notified of the implementation of Halal at Chronic Tacos. Next, Cedric notified the board that MOD pizza is willing to work with entities to provide fundraisers. Lastly, a question arose regarding water cups and Cedric explained that customers are allowed to refill their water bottles at the HUB, but plastic "water cups" are not provided for sustainability reasons.
- VIII. Public Forum: N/A
- IX. Subcommittee Reports: The finance subcommittee met to finalize the budget for FY 19-20.
- X. New Business
 - A. Fee Waiver & Early Reservation Policy Review: To be discussed in May meeting.
 - B. Late Fee Policy: To be discussed in May meeting.
 - C. Fee Waivers & Early Reservation Requests: The board motioned to table all requests until May meeting.
 - D. Meeting Room Chairs: Board members were instructed to look out for an email with more information regarding the possible meeting chairs.
 - I. Max-Stacker III
 - 1. Cost: \$30,537
 - 2. Quantity: 300
 - 3. Color: Black and Chrome
 - II. Sonic

1. Cost: \$50,017.39
2. Quantity: 300
3. Color: Night and Chrome

XI. Old Business: N/A

XII. Announcements: N/A

XIII. Adjourn

A. Motion to adjourn by Stephanie, second by Carolyn

1. In Favor	9	Oppose	0	Abstain	1
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