I. Call to Order

II. Approval of Minutes

III. Approval of Agenda

IV. Chair’s Report: Tommaso Menara, HUB Chair

V. HUB Report: Brendan O’Brien, HUB Director
   A. Food Tent Sales: Reimbursement for Day-of Cancellation?
   B. Budget Planning for FY 2020-2021
      1. Mid-March: Meet w/ Finance subcommittee
      2. March Board Meeting: 1st review of capital project list, facilities updates and reserves
      3. Mid-April: 2nd Finance Subcommittee Meeting
      4. April HUB Board meeting: Budget presentation/ Q&A
      5. May HUB Board Meeting: FY 2020-2021 Budget vote

VI. Payroll Updates w/ Denise Cisneros, Administrative Assistant

VII. Latitude Fifty-Five Refresh: Ta’Neill Hope, Programming & Operations Officer

VIII. Food Service Report

IX. Public Forum

X. Subcommittee Reports
   A. Honorarium and Dining

XI. Old Business
   A. Altura ATM: Real Estate is meeting with Altura this week
   B. Capital Project updates
      1. Card Access: Vendor selected
      2. People Counters: Installed, calibration this week
C. HUB Operational Hours for FY 2020-2021: Proposal, vote next month

XII. New Business
   A. Advanced Reservation Requests
   B. Volunteer Organizations Event Fee Support Request

XIII. Announcements

XIV. Adjourn