

April 2020 HUB Governing Board.mp4

Tommaso [00:00:00] This meeting and we make history as usual because it's the first to have meeting completely online. So we'll see how this goes.

Tommaso [00:00:08] And everyone, please be patient is my connection acts up on me.

Tommaso [00:00:14] So everyone has the agenda. Brendan sent the agenda via mail.

Tommaso [00:00:22] First thing is to approve the minutes of January and February.

Tommaso [00:00:28] I'm not sure how well we do that on Zoom.

Carolyn [00:00:32] I moved to approve the meetings of January, February.

Tommaso [00:00:38] Any second.

Julian [00:00:41] Second.

Tommaso [00:00:41] All right.

Tommaso [00:00:41] All in favor, raise your hand. Oh, yeah. You can raise your hands. Awesome.

Alex [00:00:53] Alex is in favor.

Tommaso [00:00:59] Where is the raise hand thing on this?

[00:01:06] Well, it passes.

Tommaso [00:01:11] Next thing on the agenda is the approval of today's agenda and a motion to approve

Jessica [00:01:20] I motion to approve today's agenda.

Tommaso [00:01:20] OK. We have motion and second of all, in favor, raise your hand.

Alex [00:01:25] Alex is in favor.

Tommaso [00:01:29] All right. It passes. So onto the chairs, the report, which is me. Hello, everyone. Hope you're all doing OK because OK is enough during these hard times.

Tommaso [00:01:43] Welcome to the new members of the board. Natalie. And do we have the second one? Do we have the second one? Ah, Alyssa, down there. Sorry, I was just looking for the name out of all the participants. So welcome to the board. And we welcome you all.

Tommaso [00:02:00] Even though the circumstances are what they are right now. But we really need everyone on deck. And today is actually a very important meeting. We're going to look at the budget mostly. I have a little bit of not bad news, but I mean, since we're working mostly on projections as of right now, we're going to shelve most of the projects that have been that we started together and that we discussed about. So latitude fifty five

should be shelved towards at least for this fall. Same thing for the furniture things that we discussed about. And why not? Obviously, we were checking the Sunday hours trying to get an estimate of people getting in and out of the building. But that's obviously not going to happen until we would be open and things go back to normal. So, yeah, these projects should be shelved for better times because again, we're at this point that the building is mostly working off projections because we don't know how long this is going to be and we don't even know how the building, the HUB will be affected.

Tommaso [00:03:17] Yeah, that that was that's all I have to say. I don't know if anyone has questions for me.

Tommaso [00:03:22] Otherwise, we'll jump into the important stuff that's all the budget. All right, so Brendan, the floor is yours.

Brendan [00:03:34] Right. So I went ahead and I put together such a small presentation just to update all of you on where we are.

Brendan [00:03:42] And then after that presentation, actually in the middle of it, I will switch over to the Excel sheet that highlights in depth where we are in the budget and where the funding is and the suggested allocation of the funding and what we can do to alleviate some of the facility's costs to all tenants of the building and so on. And share my screen right now.

Brendan [00:04:06] Hopefully you all can see that.

Brendan [00:04:10] Wonderful. Also, as an aside, I am recording it, so, Andy, don't worry about it. It's being recorded. I also had there's only four people doing OK, but the Q&A is open. If folks want to use that. So let's take a look at financial update. So this is where we are today.

[00:04:33] As of March 16th, the HUB and Costo hall are closed until further notice. That falls in line with what the Chancellor put out in their messaging of professional and student staff are working from home. So our design team is transition to online. We are available for to help students with any of their design needs. And our programmers have also put together an excellent calendar of events trying their best to collaborate with other departments who are also navigating how to do programing. At this time, scheduling is available and for either individual Zoom meetings as well as doing a quarter's worth of workshops on Event management, including how to host events, via Zoom and online I've been available whatever needed to speak to students or to just be continuing operations of the HUB. HUB Facilities is continuing to operate as well for providing direct support to the R'pantry, that was listed as an essential service even during the closure. So we have a limited skeleton crew that goes in the morning for an hour and also in the night for an hour, cleans up the pantry space, refreshes the bathrooms and their supplies, and also provides general assistance with any of the needs that may come up with access to the third floor kitchen or access to Costel Hall.

Brendan [00:05:48] And I just wanted to also note that the information that I'm sharing with all of you was shared with a ASUCR and GSA presidents John and Julian. I shared it with Tommaso. It was shared with Carolyn and also with VCSA as well in advance, just so that we were all on the same page and that making sure that at least the key leadership figures were looped in into what this discussion will be about prior to seeing it for the first time today. So to recap where we are right now, this information, if you'd like it, I updated last

weekend on our Web page, , how we allocate the referendum funds. So if you're interested in doing that or have been receiving questions about how it is distributed, you can certainly refer folks there. But I did want to offer some insight into how it is for this year looking. Fifty five percent of our funds go to debt service and campus assessment fees. The debt service for this year is about \$3.2 million. And the assessment fees that come from the campus and from the VCSA are about six hundred fifty six thousand dollars. Those are all fees that are scheduled and can and are pending final completion by the end of this fiscal year, June 30th. Twenty percent goes to operational reserves. Allocated as such are emergency facilities repair fund. Again, as an auxiliary, we need to maintain that in terms of a physical emergency to that space, be it a pipe burst or earthquake or anything of that nature. We have capital improvement planning, which I'll talk a little bit about later on, about how we can utilize that funding. And then we have a HUB expansion fund allocated to two hundred sixty two thousand for this year toward a future building, toward a downpayment on a referendum piece to lower whatever referendum a future governing board may be asking the students of UCR for. 13 percent goes to operational expenses, the bulk of which you'll see in detail at the end of this presentation. But HUB operations a total of seven hundred eighty thousand dollars. Our multimedia service level agreement with ITS for two hundred fifteen thousand dollars projected. Again, that allows us to provide three audio visual basic support to students, staff, departments, anybody that's using the building.

Brendan [00:08:02] And finally, 12 percent goes to professional student salaries and wages. Professional staff salaries and benefits are six hundred forty nine thousand.

Brendan [00:08:10] We currently carry 100 percent of the FTE of the management services officer as well as 50 percent of the assistant dean for campus life. So that is an addition to the core of staff that we have currently working. And then our student employees are one hundred eighty three thousand. So the impact of the Commons Fee, I do, and it would be remiss if I didn't comment on the fact that I am well aware and understand that students across UCR and quite frankly, across the entire nation have been in deep discussions with the administration about tuition and about fees. And it is a very difficult something discussion to have something that, quite frankly, for me, honestly, has been difficult to navigate myself. And so what my hope with this presentation is that you see how these fees do impact our basic operations to be able to be a viable business entity on campus as well as provide services to students.

Brendan [00:09:12] It keeps our students and professional staff employed.

Brendan [00:09:17] And the other thing to stress is that there is no escape from the building debt and the assessments, as far as I know right now in terms of the conversations that I've been a part of those assessments and the debt service is still coming in regardless. And the state and you see, frankly, will not save us at this point, because as an auxiliary, we are not beholden to the tuition funds. We don't receive any tuition funds as an auxiliary unit. The expectations that we maintain solvency in that we mean that we do not go into the red with our finances. So I wanted to make that clear as well. And we're also utilizing the feed for future progress. A lot of things that Tommaso said we were of shelving are still possibilities in the future. But because it's such a uncertain time, we are shelving them for the time being. So these fees do mean a lot. They do help maintain the building and the students and the professionals that work here, as well as provide future opportunity for the users of the HUB at UCR for twenty twenty one.

[00:10:14] Now, this outlook is harsh.

[00:10:17] It's harsh for very specific reason, given the language that came out from UCOP and was signed by all 10 of the UC Chancellors that no layoffs through June 30th. I want to make sure that we are all aware of the fact that July 1st is the start of the next fiscal year. I don't know what happens in the summer and I don't know what happens in the fall. So this budget is definitely designed on the chance and I don't have any inside knowledge ,on the chance that fees are revisited in the future. I don't know what they'll look like. I don't know what will be asked of us. So in light of knowing that these are the following things that I wanted to make sure that you won't do went into account. When you see the budget that's projected for next year, we're going to maintain professional student salaries and wages. Our current student staff, if they want to come back to us, we will keep them employed. However, I've asked all my staff to suspend hiring any new student employees until at least the beginning of the fourth quarter. Typically we do our recruitment now. However, given the circumstances, the last thing that I would want to do is bring in a student into a situation where they have no familiarity with our office or their day to day operation. A lot of our students are service based and we've made every effort to look them into projects and keep them on our payroll. And they have the opportunity this quarter to review their job standards, to provide some research for us to help professionals with projects. And we're keeping them employed.

[00:11:45] So the students that I spoke to and the students that we work with now that want to stay with us will remain employed with us for the time being.

Brendan [00:11:53] It also needs to be including some student success center discussions because that is set to open. Excuse me, on fall 2021. So while we haven't noted that specifically, that is something for next year to be mindful about that the Student Success Center as having conversations about that now facilities is putting together a premium service level agreement for all of you to review. In addition to whatever AV funding, we need to allocate to that for services as well and staffing plan that we have internally for that. So that's another element for next year to think about. And our reserve funding allocation. So when you see the allocations, they the funding, as you saw at the beginning, is presentation to understand that that is quite an investment. But again, the investment is in the future. However, we can always look at those reserve allocations and maybe more funding wants to be put aside for an expansion and we can talk about that.

Brendan [00:12:49] And then the other thing to note is that there is an opportunity to revise the outlook with next year's governing board.

Brendan [00:12:57] That's not to say that this year's governing board doesn't have a say you will do, but to say in terms of capital projects might have to be suspended. And so we get an opportunity to meet with next year's board and see where we are.

Brendan [00:13:09] So that brings us to what the changes are going to look like. I'm asking to suspend all capital improvement projects system also noted at the beginning, I'm cutting operational costs by 50 percent.

[00:13:21] Capping the emergency facilities repair fund at 20 percent of our total referendum funds. We'll see what that looks like at the end. Again, it's a discussion item to be had with our reserves, but we have an opportunity with what we have left to actually cap that at the recommended 20 percent and leave it pending any emergency, but leave it that way and then refocus our efforts with capital projects or an expansion. Utilize the projected carry forward from this year for facilities costs of all HUB and Costo Hall tenants.

So this one you'll see a carry forward in the Excel sheet. My goal would be to show what our facilities costs look like at the end of this year. Bring that to all of you. And we expect to be able to use that carry forward to cover all tenants, including dining, ethnic and gender departments, student life ASUCR, GSA, ASPB the Highlander and so on. Anybody that's inside of our building, we can carry that. So we would be suspending those charges. I'll show you what that means and a little bit and utilize the remaining hub program funds to assist, ASUCR, GSA, with programs that are assisting students during this crisis. Right now we have 20 K. I am interested and have asked Julian and John if there are opportunities for this governing board and review proposals and collaborate on a program together. I am open to that.

Brendan [00:14:41] It is a way for us to utilize the funds that we have to help students directly while still maintaining the referendum language for building purposes which HUD programs as a part of that building purpose.

Brendan [00:14:53] So I made a switch over to the detailed budget. So I can share that with all of you.

Brendan [00:15:01] And if at any time while I'm talking, I just stop and I, you know, I freeze. Just tell me. Thank you. Thank you, Carolyn, I'm gonna be looking to you. All right. So here we are with our student referendum, about 7 million.

Brendan [00:15:18] And also, I will point out that I've asked Denise to stay on the line and she is here as well. So there are in-depth questions or comments about how we put this together Denise is also on the line with us today as a panelist to help with those questions. We do receive interest on our funds much like you all. If you have a savings account, there's interest. We get some of that interest as well. Carryforward Is our reserves funding an addition to the reserve funding that's here.

Brendan [00:15:45] The Student Success Center. Eight hundred thousand dollars that was approved last year. However, it just hit our ledger this year. So that's why it's accounted for in this budget. Pro-staff salaries, I combine them in that first slide, so they are right here. Pro-staff benefits. Student benefits. Non-salary support. There's a detailed version of this in the next tab over. Here is our infrastructure and administrative fees.

Brendan [00:16:11] Back in the day, it was land based fees that has since transitioned to administrative and infrastructure fees. They are associated with what the campus charges us and those funds go back to directly support the university.

[00:16:24] Right here is all of our.

Brendan [00:16:29] Debt, we are scheduled to pay debt almost half of our budget every year until at least the year 2014, at which point that governing board will get to decide whether or not they want to reduce the common. And in accordance with what we need as opposed to paying for that debt, it's what we did back at Winter 2018. There was an additional \$20 dollars tied to the old commons that no longer exists. That debt was retired in Fall 2018 as well. Winter 2018 we decided. Excuse me. It was retired in Fall 2017, Winter 2018 it was decided that we would retire that twenty dollars. So we reduced the referendum fees back then the VCSA assessment fee eighty three thousand dollars goes back to VCSA for their operational expenses. And then here's our multimedia SLA.

Brendan [00:17:21] We have additional encumbrances right here that are released at the end of the fiscal year and then here is that four hundred sixty five thousand dollars carry forward that again.

Brendan [00:17:31] And there'll be a recap at the end of what I'm proposing to the board. But I propose that we utilize those funds operationally to help with the facilities cost of all tenants moving on to non seller support.

Brendan [00:17:51] I will also point out that I know in an act of being transparent, I am more than happy once the board gets an opportunity to review this information. Ask questions, have it go through perhaps another round with our subcommittee. Post this up and allow this to be distributed widely. I did ask to hold off on that from ASUCR and GSA simply because I wanted to talk to all of you first. So please know that if this is something that it would be of interest to your respective governing areas. If it's a faculty concern, if it's a staff concern, I'm more than happy to share this widely. Operations are a variety of things, equipment. Our office supplies are licenses, our memberships, subscriptions, business meetings, feed your brain program, insignia items. And then on occasion, we've been hit with a UCOP assessment. Again, you can see in fiscal year twenty twenty one the variance and the differences there. Capital projects is the biggest difference. So where we all of these projects should be pretty familiar to all of you. So I won't go into full detail unless you'd like me to. But this one hundred fifty thousand dollars represents the minimum that we would need to do for next year. That includes the two projects I showed you last month for the roof and allows many a few 20 to 40 thousand dollars to work with for any other attending end of your items that we would like to get addressed over the summer. So this is where it's massive. It's talking about where we take those funds, reallocate them to the reserves., pending what our financial outlook looks like and I'll talk again a little bit about that.

[00:19:26] Yeah, professional development, not just for our own professional staff, but for our students staff facilities at times their work orders that fall outside of the SLA. A great example.

[00:19:37] There was a sewage backup in Costo Hall basement that is not within the general custodial upkeep and the landscaping of the HUB. We had to pay extra for that service to clean that. So we allocate funds out of our referendum for that. One of the programs is that forty thousand looking at dropping them to twenty thousand for next year and our student design center reducing their cost as well. So you can see the difference, 420 thousand projected for this year down to two hundred and nineteen thousand for next year.

[00:20:09] Let's look at HUB reserves.

Brendan [00:20:13] One more time. There we go. Looks better. So operating reserves. So next year's budget accounts for staffing salaries, the equipment that I just showed you on the non-salary support. Now, where we have an opportunity is that these special projects reserves at four hundred sixty five thousand dollar contribution that could be utilized in the future for all the projects we talked about last month.

Brendan [00:20:38] And the same for our expansion reserves potentially and the maintenance reserves.

Brendan [00:20:43] Now, the maintenance reserves, when I was looking at this news, we realize there is an opportunity to utilize six hundred eight thousand dollars to cap that 20 percent. That 20 percent was recommended by VCSA and Campus Budget Office in order to again to maintain emergency reserves in the event of the major issue that we had physically with the building.

[00:21:04] Now, there's always a discussion that we can have about that.

[00:21:06] And I think that I would recommend that we talk about some of the basic aspects of this budget and then sit until May or June before we finalize. But this is my recommendation that allows us to cap the maintenance reserves, still have funding available for projects whenever we are allowed back into the building and able to actually vote on said projects and continues our expansion reserve project.

[00:21:38] So here's that updated budget timeline that I'm asking you all to consider. April, you're getting the budget update.

[00:21:43] I'm proposing a suspension of facilities costs for all tenants except for the utilities.

Brendan [00:21:48] Proposed vote on suspending final budget approval until the June meeting. That gives us May to again present budget updates with a final vote on June.

Brendan [00:21:59] So in summary, clearly this is not expected or quite frankly, what anybody wanted and I like you, share in the disappointment that we're not able to meet in person and that we're not able to actually enjoy the hub for what it can and host all the many wonderful programs that you've been accustomed to. But in my opinion, this budget does for prepare us for the future and allows us to review how we change and do our business.

Brendan [00:22:24] I don't think it's any secret that when we eventually get to come back, it may not be in the way that we expected.

Brendan [00:22:31] And it's certainly not going to be in a way where we can host 500, 600, 700 people conferences. So I've been asking that hub professional staff and students to start thinking about how do we plan for the future and how do we change our business. And then I think we do that by working collectively, which is why I want to again emphasize with ASUCR and GSA. I'm here for all of you and I want the governing board to be here as well so that we can provide those opportunities to support you throughout all of this. And I will say that I have been impressed. I appreciate Julien and John reaching out to me and really effectively communicating the needs of students and the concerns that students have. So I want to make that clear as well, too, that they are doing everything that they can with the common fee and with me and I know with administration to try and find a pathway out of this. So I wanted to recognize those efforts because sometimes that doesn't always happen.

Brendan [00:23:24] So here's my direct appeal to all of you.

Brendan [00:23:26] Suspend facilities costs except for utilities for all tenants at the hub and costs from mid-March to little pro-rate through June 30th, 2020,.

Brendan [00:23:36] Suspend all capital improvement projects until September 1st and then we can reexamine our facility needs.

Brendan [00:23:42] Authorized HUB programs to utilize remaining funds to co-sponsor programs with ASUCR and GSA.

Brendan [00:23:49] Allocate carry forward for this year toward remaining tenant facilities costs.

Brendan [00:23:54] And hold off on that final approval until the June 2020 of governing board meeting.

Brendan [00:24:01] So I know I said a lot and I'm sure there's questions.

Brendan [00:24:05] So I will leave this up unless it becomes doesn't become conducive for conversation, just so that you all can see, again, a summary of what I'm asking for. So I will stop talking and open up the fourth questions.

Brendan [00:24:26] Concerns, comments.

Adam [00:24:29] Some looking at the third bullet point, and it said that we would utilize the remaining fiscal year 19-20 funds to co-sponsor programs with UCR and GSA programs in specific, are we looking out for them as well?

[00:24:47] That is that was a question I have for Julian and John. So I don't know.

[00:24:52] And I know that as much as we are navigating at the HUB I know that as GSA are also navigating as well. So this is more of an open authorization for programs to directly connect with a as GSA to think about to collaborate together. We've always been open to collaborating, but I think this is another level of collaboration. So I want to make it clear that hub programs would be doing that and that we would be bringing any major big ticket item back to the board in May for approval. So that's how I see the timeline authorized now for HUB programs and Ta'Neill Hope and her team meet with as GSA bring something to the table in May.

Brendan [00:25:31] Or as always, we don't have to wait till May.

Brendan [00:25:34] The governing board could authorize a meeting at any time. We can authorize that vote. You will get a chance to see it and we can go from there. So I don't have any specifics yet Adam but I'm hoping we have some ideas. I don't see Neil's been working on programs like I mentioned, but I'm thinking the grander, larger scale programs. I know AS, the Highlander news was looking at ways to do outreach for elections and I don't know if there is an opportunity to take some of that gift card discussion. And we've been having those internal conversations as well about how we do that. So I think that's an idea of what we could be working with.

Adam [00:26:12] Okay.

Tommaso [00:26:13] So, yeah, I think John is something to add on. It saying that he raised his handt and also because we met with GSA and we we actually end up ended up making some decisions on how to look at some funds, et cetera. So, John, you can you can talk.

John [00:26:34] OK, great. Thanks so much. So so yeah. GSA is basically in a situation where a large portion of GSA fees are basically unable to be used for anything. Since we can't have any sort of in-person programming through spring quarter. And so this leaves us with a lot of money that would just get carried over to next year. But the reality is that a lot of graduate students are feeling feeling financial burdens right now. And so as much as we would like to kind of carry that forward and do cool things in the fall, we also recognize that there's a need right now. And so what GSA is currently gearing up to do is take that money that would be otherwise unused and use it to purchase gift cards that we can distribute to graduate students who have an especially urgent need for financial assistance.

John [00:27:32] And so we're we're basically working with ASUCR to acquire gift cards, using our funds. There's a lot of details that need to be worked out still. But that's kind of what we're. That's what we're currently working toward. And I'm sure Julian can expand a little bit more about what ASUCR has planned. But my appeal to this board is that, you know, there's a reason why GSA and ASUCR are composed. You know, the primary number of people who are voting members on this board, this board exist to serve students, graduate and graduate, as well as staff and faculty. But the vast majority of it is for students. And so I think there's a lot of good that can be done with that. Twenty thousand or so in terms of partnering with theHUB, ASUCR and GSA too, to help students. So I'll leave it at that for now since. Again, a lot of the details haven't been finalized yet, but I'd love to hear what what ASUCR has planned to.

Julian [00:28:42] Yeah, ASUCR is planning to do similar. I know. And we have like a lot more money.

Julian [00:28:50] I know one person, one officer alone only already has like twenty thousand dollars. And I think going through like our budgets and looking at our unused money, we probably could get up to like 50k of unused funds that probably won't be touched for the rest of the year.

Julian [00:29:06] So we were we were going to. Like John said, there is so many like. Turns out you have to take to get the money to wherever you want it to go.

Julian [00:29:15] So we were gonna use our pantry to host the funds specifically for AS, where they would buy like E- grocery gift cards or the same way like just E gift cards that students would be able to use, because we recognize the fact that a lot of students aren't on campus, but just because they're not on campus doesn't mean that they're not going to like hardship financially. So we want to have the same opportunity for those students who are home to like help alleviate some costs, how we're going to disperse style, whether it's like application or first come first serve. That's something that we have to discuss. But ask is probably going to be moving the same direction because like GSA, we can't really do much with that money because we're not hosting art. Most of our workshops are like and that money goes to like buying food or buying giveaways to people. But we can't do that at the moment. And we could still do events and stuff But we're not going to need to spend any money because all we have to do is set up something like this. We like an online webinar for students to log on and just watch whatever is presented. But we're planning to do the same. But again, like there, there's stuff that needs to get figured out. But we've already talked to senior leadership about it. So we ask the chancellor to like help us out to get that process going faster. So we're hoping that we'll be able to set that up and start helping students. As soon as possible.

Tommaso [00:30:36] So I think that at this point. I mean, it will be interesting to see, actually. My suggestion is that we should see if this is compatible with how programing being and trying to converge everyone towards. I mean, it seems to me that both GSA and ASUCR want to use these remaining programing money towards their eye for its ideas and his gift cards. But we need to figure out whether that's possible. And I don't know if Denise will know that. You know, Brandon, you know these.

Brendan [00:31:16] It's been an ongoing discussion.

Brendan [00:31:18] I know in VCSA, too, and other departments have looked at it. So we would have to within the confines of the hub referendum in our budget system, figure out the best way to do it.

Brendan [00:31:31] So you know that 20 K or the additional programing funds, maybe it is it or might not be able to be direct.

Brendan [00:31:41] It's probably not going to be able to be directly transferred to any other particular budget stream. It might just be we collaborate on. You found a way to do it. Let's see. if it works for us and go from there and host the program in that regard.

Brendan [00:31:51] But if you brand as a collaboration. So I think I don't know the direct path, but you know and I know Julian, you're working on it, but I know that we've been trying to figure that out. It is a complicated process because I know one department did it already. But, you know, that's the direction you're all going. It might just be good to share notes, too, so we can see where we're at.

Julian [00:32:13] Yeah, that's the loophole we're using. It's going to be a collaboration or co-sponsorship with the pantry. We're not directly funding them. We're getting close sponsorship. Would they be using where we'd like? Technically both have access to the funds and that's how it would work out. But again, that's why we brought it up with the chancellor, because we knew that that was going to be an issue, because we always struck. We always struggle with that like on a regular basis, being able to, like transfer money like it to other departments. Obviously, there's not a lot.

Brendan [00:32:45] And I would say to the, you know, just one other note that, you know, if there's an opportunity where that 20 K, we need to revisit that and maybe it's more I think, you know, I'm open to bringing that to the board as well. The big caution is, again, looking at that June 30th date. Another main reason to push the final vote to the end of June is that fees change. And again, I don't know if they do, then we revisit all of the reserves and we go into essentially survival mode of paying our debts, paying our staff, paying our current students to the best of our ability for however long we've got the funds for. So I think I try not to be a pessimist, but I think that I'm also a realist. And I think that June 30th date was selected for a variety of reasons and not a July 1st date into the next fiscal year. So I think, again, by June's board meeting, we should have a good understanding of where the you UCOP and the university stands on fees for summer leading into the fall. And then we may have to adjust the budget again, revisiting those reserve allocations. And, you know, I think for my own experience, by starting my career, New York, I was furloughed during the first Great Recession. You know, I think as a staff, you know, we have had some initial discussions of that is a possibility. So I think that in terms that I wanted to share that. It's not meant to say we're keeping everybody intact regardless whatever the campus decides in terms of furloughs and budget cuts. We will adapt that as well.

Jessica [00:34:27] Hey, Brendan, how much of this budget is dependent on undergraduate and graduate enrollment for next year?

[00:34:36] So I think that we were it is, but I'll have Denise answer that. But we do look at the projections that we get. So it is dependent. So that's another reason to wait till June because we may have to adjust where we are with enrollment. But Denise, if you're there and want to comment.

Denise [00:34:55] Yeah, that's exactly right. We have to wait until June to get final enrollment numbers with this new enrollment coming in, with summer enrollment coming, and we won't know until that June mark, because that's the fiscal year close and that's when we get finalized numbers.

Jessica [00:35:11] OK. And then I was curious, I know that we need that final vote in June. But to go back to Julian and John's point that students are essentially going through crisis now. And it would be ideal to get these funds out as soon as possible. Is there any way we could do a partial vote?

Brendan [00:35:26] Yeah. So I would say the 20K is already budgeted for this year. So. I think I think that's why I was asking for that authorization, so that when it gives us time to figure out what exactly that looks like, if that makes sense. So no, there's no I have no issue. There is no problem with the 20K right now. It's so if we can we can start that tomorrow if you've got ideas. I think I just wanted to put it out there of. Right. It all sounds like you're on board with it. So I just want that formal vote of. Again, it's something different. We don't normally do it with those programs funds. But to your point, Jessica, it's students need it now. So that's why I want to bring it to your attention now so that it gives me and Ta'Neill, the opportunity to sit with AS, GSA work on something. We could even just send out the email where again, have a brief meeting. If it ends up being a larger fund amount, I would run it through VCSA as well to make sure that they're good with it. But this would allow us to start that conversation now. And my goal would be to get it out as soon as possible.

Tommaso [00:36:31] So we just need a motion for these. And then all the other points on this slide, but at least we can start with this one.

Julian [00:36:40] I motion to authorize a program to utilize remaining fiscal year 19-20 funds to co-sponsor programs with ASUCR and GSA that will directly assist students affected by this crisis.

Multiple board members [00:36:51] Second.

Tommaso [00:36:53] All right. And all in favor. Raise your hand.

Carolyn [00:37:05] You're muted.

Tommaso [00:37:07] Sorry. Any abstentions? Anyone,.

Adam [00:37:12] Oh wait, no abstentions.

Tommaso [00:37:13] All right . OK. Any opposed? All right then it passes so we'll start working on these as soon as we can, which will be tomorrow. Next we need to vote on. Oh, OK. John.

John [00:37:30] Yeah. I'd also like to like to move to suspend all facilities costs except for utilities for all tenants of the hub and Costo Hall from mid-March through June 30th, 2020. I'd also like to move to suspend all capital improvement projects until September 1st, 2020 except for immediate facilities needs. I'd also Include in that a motion to allocate carry forward from the steer toward remaining tenant facilities costs through June 30th, 2020. And move to have a final vote on the fiscal year 2020 2021 budget at the June twenty twenty hub governing board meeting.

Tommaso [00:38:10] All right. All in favor, raise your hand.Any abstentions? Any opposed? It passes.

Adam [00:38:33] Sorry my mic was muted but I was in favor.

Tommaso [00:38:34] OK. Yeah, yeah. That's Ok OK. All right, then what is. Let me go back to the agenda. OK. We're done with the HUB report and we are also done with the HUB budget presentation, right, Brendan?

Brendan [00:38:55] That was all.

Tommaso [00:38:55] OK, on to the food service report. Is there anyone from dining.

Brendan [00:39:03] Marcus, I just jumped you into the panel if you'd like. Or not, that's OK, too.

Tommaso [00:39:15] Yeah, if that's is fine.

Brendan [00:39:19] I'll leave him in there.

Tommaso [00:39:21] Yeah, yeah, yeah. Whenever you want. Just. Oh, yeah. If you want to jump in and say anything, feel free any moment. Otherwise, is there anyone from the public? Is there anyone from the public or Marcus or want to address the board?

Adam [00:39:41] I had something that I wanted to mention, um, during a public forum today because it was something that one of my fellow senators had brought to me a few weeks ago. And this idea, this resolution that we're trying to work on right now is contingent on the HUB being back up and running and having all the services and all the dining employees back at work. However. So the way the recycling is being handled at the hub right now, so we have those blue bins and we have the black trash bins. And so, Senator Huertra is working for dining services said that we currently are not separating those two. And so trash and recycling are both being thrown away and contained in bins. So there was two different ideas that we talked about. The first one was that instead of labeling something recycling, we don't label it recycling because that's misleading. And then the second option and this is the preferred one would be to actually recycle. So. So, yeah, we were trying to provide a resolution that would hold dining services liable for this so that we could just move forward with a more green system. And we're currently operating. And then, um, Brendan, my question to you was if there was anybody else that we had to go through to do something like this.

Brendan [00:41:26] Yeah. Yes. There's a couple of things. So I think when you remember when David Henry did his presentation last month to the board, Hasson was there from facility services as well as some folks from the sustainability office. I would recommend that next meeting. We bring them into the conversation because while yes, there is it's single stream. It is not ideal. So it's all going in one unit. But I think it's clear that it's not the best option. And I think, you know, David touched on that a little bit during his presentation as well, that they're trying to find alternatives, but.

Carolyn [00:42:10] You were muted.

[00:42:10] Oh, thank you, Carolyn. And my back now. Cool. So I think then to bring in facility services because they can speak directly to how all the trash on campus is managed. Because I agree. You know, obviously you want to be sustainable. That's something that, you know, if we could be the benchmark that I would prefer that the funding that we have and being able to collaborate with all of you on that. So.

Adam [00:42:40] Perfect. I'm gonna I'm gonna contact Nelson Huerrta and say that um. Do we need to vote on this?

Brendan [00:42:52] You could if you wanted to. I would just hold off on declaring anything until we have a better idea of what exactly the legitimate need is. So it's it. But or the board would prefer that you hold off until the presentation to better understand the current situation and also get some feedback from AS. It's it's up to you.

Adam [00:43:15] OK. I think that if someone wants to motion just with moving forward with the idea of proposing something like this.

John [00:43:25] If I can just interject for a quick, I would appreciate seeing the language of whatever document this is before we vote on it.

Adam [00:43:34] Well, I was just asking for the approval of moving forward with the idea, but not necessarily anything concrete.

John [00:43:44] Well, I don't think you need our approval, I say just go for it.

Brendan [00:43:47] I mean, I think that it's best.

Adam [00:43:49] I'm okay with this.

Julian [00:43:51] I think you should get the resolution passports. And then if you want to make it a bigger statement, then just have the board like endorse it.

Adam [00:43:59] Okay. OK. that was all I had for today. Thank you guys

Tommaso [00:44:04] Yeah, that's a very good idea. Julian's idea, totally second. All right. Any other questions? Any comment from the public forum?

Brendan [00:44:21] Not that I see and.

Tommaso [00:44:22] OK, if not, well, I would also try to set the next meeting in the morning so the connection should be a little better for everyone. Yeah, that's the times we live in because nobody is coming back even from their daily working and just watching

Netflix. Let me go back to the agenda...Right. Subcommittee reports. Well, I mean, we did not meet with the dining subcommittee for obvious reasons. We've all been it's been a little hectic lately, however. For instance, Adam, you're were in the subcommittee now you are not anymore, but you are suggesting things that regard. So if anyone wants to jump into that, that subcommittee, I promise it's not going to take a very long time, which is I mean, but right now we're just gonna meet on Zoom and we explore the ideas that we already talked about at last meeting. I mean, for for the new commers, we have this subcommittee in which we are exploring like our how to improve and expand and extend what actual the state of things. And I want relationship with dining and how the board can have a more more of a scene in the future and what goes goes on with respect to dining. And I forgot to add the advance reservation. Okay. That's OK. So yeah, if you guys want to jump in, just let me know. I'll I'll deal to the subcommittee and then we'll meet with me hopefully soon. That's that's kind of. Yeah, that's that's all I have to say with respect to the the dining subcommittee. So Adam, I'm looking at you.

Adam [00:46:18] I can hop in on that.

Tommaso [00:46:19] That's so awesome. Great. Great. You're back. All right. So.

[00:46:32] OK. So that's the that is it's gonna be the advanced reservation is gonna be on the new business. So before that, old business. So Brendan.

Brendan [00:46:41] I got nothing.

Tommaso [00:46:43] Okay. Okay. So Altura ATM is just gonna wait. Shelved. Oh yeah. Okay. No, no, that's fine. Capital projects. I mean we talked about it already. So onto the new business, we have the advanced reservation requests that ideas to all have received the mail. Email me the way you have a motion to approve anything I want. Any comment on those?

Tommaso [00:47:13] All right, then a motion to approve them as usual.

Carolyn [00:47:18] I move to approrve all items for the future reservations.

Julian [00:47:25] Second.

Tommaso [00:47:25] Then all in favor, raise your hand.

Alex [00:47:29] Alex is in favor.

Tommaso [00:47:31] OK. Any abstentions? Any opposed?

Tommaso [00:47:38] All right. It passes. I mean, they all pass. Congratulations to mostly Chicano Student Programs And then. On to announcements and announcements, I think them was probably, yeah. Brendan, what's your take?

Brendan [00:47:54] I just was gonna say to that in terms of services on campus, you know, student affairs has CAPS still available. Again, the R'Pantry is available. If you if you need help or you know of anybody that needs help, please feel free to have them contact me. But I'll gladly assist with that as well as again, all the step or here in case you yourselves need anything. So let us know.

Adam [00:48:22] Adam asked about essential services, So the R'pantry is an essential service and it has staff from the well managing it at the moment. But in terms of the office itself, it is not open, just the pantry.

Tommaso [00:48:37] Well, for my side, I really appreciate the fact that the R'pantry , AS and GSA can actually use the rent money towards better I mean, spend them in a better way that they can actually help students in need right now. So that was a very good thing to do. And then, yeah, let's let's let's start working as soon as we can on these the proposition of using that 20k towards student in need because you know that the struggle is real unfortunately and time is money right now and that has never been more true.

Tommaso [00:49:16] Do I have a motion to adjourn?

Julian [00:49:21] Motion.

[00:49:21] Any second second.

Carolyn [00:49:23] Second.

Tommaso [00:49:24] Awesome. Then why just leave the meeting if you're in favor? I'll send out soon the next date. The day for the next meeting. And again, I'll try to have it in the morning because yeah, I usually notice a big difference between morning and evening ,other than that. Thank you, everyone. And it's useful. Hi, everybody. Yeah. I froze. I froze. I know.