

Highlander Union Governing Board Meeting

Wednesday, January 21st, 2020

4:00pm-5:00pm

HUB 379

I. Call to Order @ 4:02 pm

II. Roll Call

A. Members Present

1. Tommaso Menara, **Chair**, GSA
2. Adam Gutierrez, ASUCR
3. Andy Veliz, ASUCR
4. Carolyn Chang, ASUCR
5. Nushera Khan, ASUCR
6. Pablo Unzeuta, GSA
7. Jessica Noll, GSA
8. John Haberstroh, **GSA President**
9. Julian Gonzalez, **ASUCR President**
10. Dr. Kerry Mauck, Faculty Position
11. Brendan O'Brien, Ex-Officio

B. Members Absent

1. Sawanee Zadey, ASUCR
2. Leandra Doan, ASUCR
3. Alex Ruiz, Staff

C. Guest

1. N/A

III. Approval of Minutes

A. Motion to approve previous minutes by Carolyn, second by Andy

1. In Favor 7 Oppose 0 Abstain 0

IV. Approval of Agenda

A. Motion to approve the agenda by Julian, second by Carolyn

1. In Favor 7 Oppose 0 Abstain 0

V. Chair's Report: Tommaso Menara, HUB Chair

A. February and March Meeting Dates

1. Tommaso stated that Adam was not at present at the meeting and the dates chosen overlap with one of Adam's classes. Adam asked if it would be possible to move one of the meetings. February 27th had 7 votes instead of February 18th which had 6 votes on the doodle poll. If we move the meeting to the 27th then the March meeting would be the week after. March 10th had the second highest votes and would be ideal to move that meeting as well. Brendan states that the meeting can be moved to the evening instead. Tommaso will send a poll on just March 10th and if the Chair gets sick the Vice Chair would not be there.

VI. HUB Report: Brendan O'Brien, HUB Director

A. HUB Operating Hours for 2020-2021

1. Prior to Brendan's arrival the HUB was closed on weekends, but the HUB was only open for the events that were being held. Then it changed to the HUB being open 8am-11pm on Saturdays and 11am-11pm on Sundays. After two years of data collected from managers, the HUB approved the purchase of "people counters" to better track our occupancy numbers. The managers are unable to pick up everyone that walks through the doors of the HUB and do not include the food court. On Sundays from 6pm-11pm the managers are only getting about 25 people throughout the entire building unless there is an event happening. Formally vote sometime this year on the operating hours. It is expensive to keep the building open when you factor in utility, manager and facilities costs, especially if there are not a lot of people. The operation hours will also impact how much the HUB gets charged by facility. Carolyn asked if during finals week would the HUB be open longer. Brendan states that could also be a topic of conversation. The numbers also include finals week and the trend of numbers

dropping towards the evening matches. Jessica states her concern on the hours of the libraries as well and having all three locations shut down at the same time can be an issue for a heavy commuter school. Julian states that people just assume that students believe the HUB is closed during finals week and better advertisement would help. Adam asked if we are operating at a loss on the weekends on some of the days. Brendan states no since the budget is inclusive of those hours. Adam's concern is that since the vendors are all centralized at the HUB and there is no close parking and expanding on new customers. Brendan states dining is hesitant to open on weekends since they operate at a loss. Some events expect 500 people, but only 100 people show up. Looking for help only for Sunday's since Saturdays still have a lot of traffic. Jessica pushes for looking at the hours of the libraries and matches those hours that the libraries are not open. Adam states putting a poster that the HUB is open.

B. Indigenize UCR

1. Conversation with Native American faculty, staff, and students regarding acknowledging the original inhabitants of the land and land across UCR. Conversation started with the Student Success Center and the removal of the trees. Meeting with Dr. Mata, Dr. Haynes, Chancellor Wilcox, and members of the Native American community to talk about recognizing the Native American community in the Student Success Center or somewhere else on campus. Indigenize UCR movement is looking for more options on campus and Brendan offered up the HUB as a location since the HUB has nothing that acknowledges the original inhabitants. Art sculpture, mural or plaque somewhere in the building in the student union. The Student Success Center identified walls that would be suitable for art and the group is aware of that information to review

and provide recommendations. The movement is going to happen throughout the entire campus.

C. Payroll Updates

1. Julian, John, Jessica, Pablo should be getting paid by the 31st according to UCPath. Carolyn and Andy have not been paid and Tommaso wants to double check. Carolyn states that she has not been paid since last year. Brendan states that if no one has been getting paid to let him know.

VII. Food Service Report

- A. N/A

VIII. Public Forum

- A. N/A

IX. Subcommittee Reports

A. Honorarium and Dining

1. Tommaso and Pablo were working together in the Honorarium committee. Tommaso states that we are one of the most transparent on our campus. Some campuses do not post anything and it is difficult to find information. UCSB is paid \$200 a quarter and the chair is paid \$250. Unable to find how many times they meet a quarter. Brendan has a UC Center meeting and will ask. UCSD meets weekly and only chair and vice-chair get stipends. The board manages several buildings. Cal poly and UCLA both manage several buildings but do not publish any honorarium. UCI meets weekly and meets with the public every other week, but no other information is provided. Adam states the possibility of the student union and student government being joint together. Julian states that UCLA student government is in charge of the student buildings. Kerry states of having a survey at Brendan's meeting to have a better understanding.

X. Old Business

- A. Altura ATM

1. Athletics contract with Alutra expires December 31st, 2021. Our lease for \$1300 will expire at the same time and then they can decide whether they want to keep their presence at the HUB. Tomasso believes that the location will not increase the traffic. Carolyn states to try it out and since there is an expiration, if they do not receive the foot traffic they need they can move somewhere else. Brendan states in general the lease agreements for ATMs are not up for another three years. Once the years are up they will come back to the board, but that the board hasn't been active in those discussions. Over the last couple of years, the campus Real Estate office has automatically renewed the contracts.

a) Motion to approve Altura ATM into HUB by John, second by Adam

(1) In Favor 10 Oppose 0 Abstain
0

B. Capital Project Updates

1. Latitude Fifty-Five

a) Have not started painting, but can start in pieces and begin over spring break. The Programming and operation manager will attend the next meeting and give a presentation. She will be managing the project since it is in her field.

2. Furniture

a) John states the furniture sent shows that the furniture looks uncomfortable. Brendan states that providing more feedback he will be able to send to the company. The furniture is for the first floor lobby which can be a test run for the furniture that might go into latitude. Summer the goal is for latitude 51 to have new paint, new furniture, and gaming equipment if it is something we continue to pursue. Tommaso looked at the samples and said that the style looked cafe style. Jessica asked what the purpose of the furniture is for and they help

decide on what furniture to get. Carolyn states that the location is more of a waiting space. Brendan states that it is not waiting and some students eat and study on the chairs in the lobby. Brendan states that the style will help set the tone to be similar to the latitude. Jessica asked if it would match the Student Success Center. Brendan states that it could be a possibility. Adam states that we should get a mix of furniture since there is not one type of person that uses the furniture. In the interest of time, Tommaso created a sub-committee to help choose top picks for furniture. Adam states bringing green to the location. Andy and Adam decided to join the sub-committee.

3. Card Access

- a) The vendor came in for the two doors and \$300 anticipated more than last year.

4. People counters

- a) ITS has finished their assessment and sent it to the vendors. The vendors are formatting the sensors. Facilities had started the conduits and getting all the infrastructures in.

XI. New Business

- A. Motion to approve the Advance Reservation Requests by Carolyn, second by Julian.

1. In favor 10 Oppose 0 Abstain 0

XII. Announcements

- A. N/A

XIII. Adjourn @ 11:01 am

- A. Motion to adjourn by Adam, second by Carolyn

1. In favor 10 Oppose 0 Abstain 0